F.N. 22/5/2018-M.III Government of India Ministry of Mines

Dated, the 18th April, 2024 Shastri Bhawan, New Delhi

NOTIFICATION

This Ministry is examining a proposal for amendment of Recruitment Rules for the post of Assistant Administrative Officer of Administration Discipline in Indian Bureau of Mines, a Subordinate office under the Ministry of Mines. In this regard, draft Recruitment Rules have been prepared and **enclosed** herewith.

- 2. The comments, if any, are invited from all stakeholders on the draft RRs within a period of **thirty days** from the date of notification on the website of the Ministry of Mines and Indian Bureau of Mines. The objections/suggestions received from the stakeholders within the specified period shall only be considered by the Ministry as per rules/requirement.
- 3. The comments/suggestions may be sent by e-mail in MS-Office Word to the following ID: k.thaneshwar@nic.in as well as ho-office@ibm.gov.in.
- 4. Alternatively, comments/suggestions may also be sent by post to the following address: Thaneshwar Kumar, Under Secretary, Ministry of Mines, Room No 302, D-Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi -110001.

Encls: As above

(Thaneshwar Kumar)

Under Secretary to the Government of India

Tel: 23383085

Email: k.thaneshwar@nic.in

Copy to:

- 1. Senior Technical Director, NIC, Ministry of Mines with request to upload this Notification in web-site of Ministry of Mines.
- 2. Shri Parag M. Tadlimbekar, Suptdg. Mining Geologist & HOO, IBM, Nagpur with request to upload the enclosed draft Notification on IBM's web-site and reconcile the comments of stakeholders for preparing a final draft RRs in this regard within a week after closing date for seeking comments of stakeholders.

Form to be filled by the Ministry/Department while forwarding proposals to be Department of Personn el & Training and the Union Public Service Commission for amending approved Recruitment Rules.

. (A) Name of the Post Assistant Administrative Officer			
(B) Name of the Ministry / Department	Ministry of Mines, Indian Bureau of Mines		
2. Reference in which Commission's advice or	-		
Recruitment Rules was conveyed.			
3. (A) Date of Notification of the Original rules &			
subsequent amendments. published on 25.09.2019			
(B) Present sanctioned posts	22		

Provisions in the Revised provisions Reasons for the recruitment rules Proposed Provision Reasons for the recruitment rules Proposed Provision Reasons for the revision proposed Provision Provision Provision Proposed Provision Proposed Provision Provision Proposed Provision Proposed Provision Proposed Provision Provision Proposed Provision P	4.			
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		Government office or public sector undertaking or autonomous body or statutory body.	,20
		Note-1: Qualifications are relaxable at the discretion of the Union Public Service Commission or competent authority for reasons to be recorded in writing, in the case of candidates otherwise well qualified. Note-2: The qualifications regarding experience are relaxable at the discretion of the Union Public Service Commission or the competent authority for the reasons to be recorded in writing, the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes if at any stage of selection, the competent authority or UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them	
8. Whether age and	Not applicable	for them. Age – No	Due to insertion of
educational qualifications prescribed for direct recruits will apply in the case of promotes		Essential Qualifications - Yes	Direct recruitment clause under method of recruitment
9. Period of probation, if any		Two years	Due to insertion of Direct recruitment clause under method of recruitment
10. Method of recruitment : Whether by direct recruitment or by promotion/ or by deputation/absorption and percentage of vacancies to be filled by	deputation including short term contract.	deputation including short term contract; and	method of recruitment, so that

may fill the higher Ivarious methods. post of hierarchy i.e. (Administration), otherwise the top most posts may be kept coming years. Promotion: Promotion: No Change 11. In case of recruitment Assistant in level-6 in Assistant in level-6 in by promotion/ deputation/ pay matrix (Rs. 35400- pay matrix (Rs. 35400absorption grades from 112400) with five years' 112400) with five years' promotion/service in the grade service in the grade deputation/ absorption to rendered after rendered appointment thereto on appointment thereto on be made regular basis and have regular basis and have successfully completed successfully completed four weeks of in-service four weeks of in-service training in the field of training in the field of administration or administration establishment or Budget establishment or Budget or accounts conducted or accounts conducted by Indian Bureau of by Indian Bureau of any other Mines or any other Mines or training recognised recognised training institute. institute. Note: Where juniors who have completed Note: Where juniors or who have completed qualifying their are their eliaibility service qualifying being considered for eligibility service are promotion, their seniors being considered would also be promotion, their seniors provided would considered also they are not short of the considered provided requisite qualifying or they are not short of the service by requisite qualifying or eligibility more than half of such eligibility service qualifying or eligibility more than half of such service or two years, qualifying or eligibility whichever is less, and service or two years, successfully whichever is less, and have completed their have successfully period for completed probation their promotion to the next probation period for higher grade along with promotion to the next their juniors who have higher grade along with already completed such their juniors who have qualifying or eligibility already completed such qualifying or eligibility service. Deputation (including service. short-term contract): Officers of the Central Deputation (including Government or State short-term contract): Governments or Union Officers of the Central territories or public Government or State

sector undertakings or Governments or Union

or

public

Universities recognised territories

Director

vacant

or research institutes or sector undertakings or autonomous bodies or Universities recognised statutory organisation: or research institutes or (A) (i) holding analogous autonomous bodies or posts on regular basis in statutory organisation: the parent cadre or (A) (i) holding analogous posts on regular basis in Department; or (ii) with five years' the parent cadre or service in the grade Department; or after (ii) with five years' rendered appointment thereto on service in the grade a regular basis in posts rendered in pay level-6 in the pay appointment thereto on matrix 35400- a regular basis in posts (Rs. 112400) in pay matrix or in pay level-6 in the pay equivalent; and matrix (Rs. 35400the 112400) in pay matrix or (B) possessing following qualifications equivalent; and possessing and experience: (B) (i) Bachelor degree from following qualifications a recognised university and experience: (i) Bachelor degree from or institutions: (ii) two years experience a recognised university accounts, or institutions; in (ii) two years experience administration, accounts. establishment work in a in Government office or administration, public sector establishment work in a undertakings or Government office or autonomous body orlpublic sector statutory body. undertakings or Thelautonomous Note1: or Departmental officers in statutory body. the feeder grade who Note1: are in the direct line of Departmental officers in promotion shall not be the feeder grade who eligible for consideration are in the direct line of for appointment on promotion shall not be Similarly, eligible for consideration deputation. deputationists shall not for appointment eligible for deputation. Similarly, consideration for deputationists shall not appointment by be eligible for promotion. consideration for of appointment Note2: Period by (including promotion. deputation contract) Note2: Period short term of of deputation (including including period deputation (including short term contract) short term contract) in including period another Ex-cadre post deputation (including immediately short term contract) in held this another Ex-cadre post preceding appointment in the same held immediately other preceding this some organisation or appointment in the same Department of Central or some other Government shall organisation or

	three years. Note-3: The maximum age-limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications	three years. Note-3: The maximum age-limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications	
			Due to insertion of
	Departmental	Departmental	Direct recruitment
	The second secon	Promotion Committee:	
12. If a Departmental	(for considering	(for considering	
	promotion) consisting		recruitment
1	of:-	of:-	
composition	Indian Bureau of Mines –	(1) Controller of Mines,	
	Chairman;	Chairman;	
	(2) Regional Mining		
		Geologist, Indian Bureau	
		of Mines – Member;	
	THE RESIDENCE AND THE SHOP OF THE RESIDENCE AND THE SHOP OF THE SH	(3) Senior Administrative	
		Officer, Indian Bureau of	
	Mines - Member.	Mines – Member.	
		Group 'B'	
		Departmental	
		Confirmation	
		Committee: (for	
		considering	
		confirmation)	
		consisting of:- (1) Regional Controller	
		of Mines, Indian Bureau	
		of Mines – Chairman;	
		(2) Regional Mining	
		Geologist, Indian Bureau	
		of Mines – Member;	
		(3) Senior Administrative	
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Service Commission is to		The state of the s	clause under
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recruitment		direct recruitment.	recruitment