

Annual Action Plan 2010-2011 - Status / Achievements

ANNUAL ACTION PLAN FOR THE YEAR 2010-11 OF THE MINISTRY OF MINES
For Review at level of Secretary (Mines)

SPECIAL SECRETARY (MINES) / ADDITIONAL SECRETARY (MINES)					
SECTIONS	ACTION POINT	1st Quarter		2nd Quarter	
Mines – I (GSI-Tech)		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements
a)	CGPB meetings, of the 12 Committees and finalization of Base Documents and follow up.	Monitor holding of Committee meetings	CGPB Meetings of 12 Committees held, minutes circulated. Base Documents under preparation/ upgradation	Hold pre-CGPB meeting in 1 st week of August, 10.	
b)	Portal Phase-III	Report to be finalized in consultation with NIC for estimates etc.	Portal Phase-III Report with NIC for cost estimates, under progress.	Process for implementation (EFC).	
c)	Operationalization of Policy Admn. and S&T Support System	Orders issued	Under progress	Review of Policy Support System and Revival of Liaison and DG Camp Office New Delhi.	-
d)	Standardization of Briefing Books for Regions	Finalize Briefing Books for the Regions upto March.	Regional Briefing Books prepared/ attempted on Standardised format.	Updation of Briefing Books of the Regions upto June.	

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SECTIONS	ACTION POINT	1 st Quarter		2 nd Quarter	
		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements
Mines – I (GSI-Tech)					
e)	Briefing Book for GSI	Finalize Briefing Books for GSI upto March	Briefing Books for GSI prepared and updated upto June 2010	Updation of Briefing Books of GSI upto June	
f)	Revision of Detailed Information Dossiers (DID) on important minerals and Misc. Publication	Selection of nodal officers for assignments of compilation and updation	Under Progress, DID on major minerals will be submitted by end of Sept'10.	Updating DID and publishing on portal	
g)	Increment to National Mineral Inventory and UNFC adoption	Issue directions	UNFC adoption of 69 Reports on NMI completed.	Monitor alongwith IBM	
h)	Plan Fund Outlays/ Expenditure FSP and RCA Management	Monitor in meeting with Director (TC) and Director (F).	Under progress. Monitoring Cell created in GSI, DGCoD, New Delhi.	Monitor in meeting with Director (TC) and Director (F).	
i)	Holding of Plan Project Review Committee (PPRC) meeting.	Hold Meeting	20 th PPRC meeting held, follow up action on decisions pursued/ monitored.	Hold Meeting	
j)	Modernization Committee of GSI. Holding of QPR meeting.	Examine report	Under progress. Ddraft Report uploaded on Portal for feedbacks. QPR meeting for GSI will be held on 6 th Sept'10	Approve and Monitor.	

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ACTION POINT		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements
Mines – I (GSI-Tech)					
k)	Holding of Regular Quarterly Regional Advisor Council (RAC) meeting, MTRs and HOD meetings	Formulate guidelines for effective outcomes and to participate through video conferencing.	MTR and RAC meetings held, ATR monitored. 31 st HOD meeting held on 30 th May'10. 32 nd HOD meeting will be held on 24 th Aug'10.	Participate through video conferencing and visit one Regional RAC in person (with Dir (T)) and consultant.	
l)	Increment to National Mineral Inventory and UNFC adoption	Issue directions	Under progress.	Monitor alongwith GSI	
m)	Quality Management Issues.	Review Meeting for evolving guidelines on standard operating procedures	Q.M. Cell created. Two meetings held. Draft Standard Operating Procedures [SOP] will be prepared by 31 st Aug'10 and uploaded on GSI Portal for feedbacks.	Follow-up meeting.	
n)	Geoscience Partnership and Collaborations; Geoscience Congress.	Meetings and MoUs (with States and Central Govt.) of Geoscientific activities and data sharing	MoU between GSI & CGWB and GSI & TAMIN, Tamil Nadu signed. Others under progress.	Meetings and MoUs of Geoscientific activities and data sharing, Geoscience Congress formation.	
o)	Review of IC and International MOUs of GSI	Monitor with IC division of GSI.	Under progress	Monitor with IC division of GSI.	
p)	TPCC meetings to improve GSI training and capacity building	Visit GSITI for OCG and review.	Under progress. Next TPCC meeting scheduled for 6 th Sept'10.	TPCC meetings to improve GSI training and capacity building	

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MINES – II (GSI / ESTT.)		April 10 - June 10	Status / Achievements		July 10 - Sept. 10	Status / Achievements
a)	Monitoring of Departmental Promotion – ACC cases	SrDDG/ADG- Getting proposal from GSI	DPC of ADG conducted by UPSC on 29.3.2010. Proposal sent to DOPT for approval of ACC on 30.4.2010 which was approved by ACC on 5.7.2010 and conveyed to GSI on 7.7.2010. DPC proposal for Sr.DDG(STSS) sent to UPSC on 25.5.2010.		Sr DDG / ADG -Clearance of DPC proposal for the vacancy year 2010-11 from ACC in case of ADG and UPSC in case of Sr. DDG	
		DDG- Getting proposal from GSI after relaxation of DoPT	<ul style="list-style-type: none"> ➤ DPC proposal for DDG (Geol.) for the year 2010-11 was initially sent to UPSC on 31.12.2009. Subsequently relaxation in eligibility service has been received from DOPT and Revised proposal was sent to UPSC on 20.7.2010. ➤ DPC proposal of DDG Geophysics) was sent to UPSC on 10.12.2009. ➤ DPC proposal of DDG Drilling) was sent to UPSC on 9.6.2010. There is no vacancy in any other streams for year 2010-11. Action Completed		DDG- Getting proposal from GSI and forward to UPSC.	
b)	Monitoring of Departmental Promotion – Non ACC cases	Status of DPC cases to be Monitored by GSI as reflected in the monthly DO letter from GSI.	Status of DPC cases has been monitored.		Status of DPC cases to be Monitored by GSI as reflected in the monthly DO letter from GSI.	

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MINES – II (GSI / ESTT.)					
c)	Direct Recruitment (Group-A)	Tentative vacancies intimated to UPSC for Geologist Examination.	Tentative vacancies for the Geologist Examination 2010 has been communicated to the UPSC. Action completed within time.	Firm vacancies for Engineering Services Examination, to be intimated to UPSC.	
d)	ACC Vacancy Monitoring System (AVMS)	Position to be updated on DOPT's web portal every month	AVMS - Position updated every month. Action completed within time	Position to be updated on DOPT's web portal every month	
	<u>Major works</u> (a) Construction of GSI, Training Institute, Hyderabad.	To be reviewed for additional budget provisions, if required.	Plan budget for the year 2010-11 of Rs. 7.00 crores is allocated. Construction work is under progress.	To be reviewed for additional budget provisions, if required.	

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MINES – II (GSI / ESTT.)					
	(b) Construction of Office-cum-lab complex, Shillong	GSI has been reminded twice to forward revised cost estimate of CPWD. GSI forwarded revised proposal to the Ministry.	GSI's have been reminded to forward proposal with revised cost estimates with incumbency certificate. Revised proposal is awaited from GSI.	Revised in principle approval likely to be taken from the Planning Commission.	
	(c) Construction of Office-cum-lab complex, Chennai.	GSI was asked to construct high rise building. GSI forwarded revised proposal to the Ministry now constructing a seven storied building.	GSI has furnished the proposal with cost estimate of Rs.24.47 crores. GSI has been asked to furnish layout plan and justification for the construction of seven story building.	Proposal to be sent to the Planning Commission for obtaining <i>in principle</i> approval. A detailed appraisal of the proposal needed to be carried to determine actual usage before placing proposal for administrative approval.	

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MINES – II (GSI / ESTT.)		April 10 - June 10		Status / Achievements		July 10 - Sept. 10		Status / Achievements	
e)	Cadre Restructuring GSI Cabinet Note.	Issues regarding Organized Service to Geology and others to be resolved with DOPT	Cabinet Note has been circulated to various Ministries/Deptt. and all of them sent response on the Cabinet Note. The reservations of DoPT are being resolved. As per discussions with Secretary (personnel) on 28.07.2010 a note is being prepared.	Issues pending with DOPT to be resolved and Note to be sent.					
f)	Recruitment Rules Recruitment Rules of Group 'A'	Approval of UPSC on RRs of Geology stream to be obtained.	RRs of Geology stream sent to the UPSC for approval. UPSC has since approved.	RRs of Geology stream to be notified.					
	(ii) Recruitment Rules of Group B Gazetted,	Follow up with GSI for RRs	GSI has deputed teams to frame draft Recruitment Rules. GSI have been advised to furnish these draft RRs after vetting through Nodal Officers of GSI. GSI has not yet furnished the proposals. GSI has been reminded again to furnish notified copies of existing RRs with the proposals.	Delegation to GSI of RRs based on the Standard proforma be granted. Proposal along with notified copies of existing Recruitment Rules to be obtained from GSI.					
	(iii) Recruitment Rules of Group B Non-Gazetted	GSI has been reminded to furnish proposed RRs along with notified copies of existing Recruitment Rules.	-do-	Proposal along with notified copies of existing Recruitment Rules to be obtained from GSI.					

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MINES – II (GSI / ESTT.)		April 10 - June 10	Status / Achievements		July 10 - Sept. 10	Status / Achievements
g)	Selection of Group 'B' & 'C' Non-Gazetted post from SSC	Tentative vacancies reported by GSI to SSC for various stream.	GSI is about to send the proposal to SSC. Has finally sent on 28.7.2010		Status of DR cases to be monitored by GSI. The Ministry to be informed by monthly DO letter from DDG (P), GSI to DIR (SK) and DG to Secretary.	
h)	Condemnation of Vehicles, hiring of vehicles, redeployment of workshop personnel in Drilling Field disposal of workshop machinery.		Out of 823 unserviceable vehicles condemnation of 590 vehicles done and 233 vehicles yet to be condemned. During this quarter only 52 vehicles were condemned.		Status report being sent to the Ministry by monthly DO letter from Sr. DDG (SSTS), GSI to Dir (SK). It may be ensured that these task is completed finally by 31.10.2010. The disciplinary action taken against defaulting officers may be highlighted	
i)	Monitoring of implementation of HPC	Quarterly review	Quality Management Group has been constituted. DG camp office, Delhi is being geared up. Significant progress has been done in RRs of Geology Stream on organized Service Pattern		Quarterly review	
j)	CPGRAMs for GSI	Quarterly meeting with Region & review of data	SS (M) issued a DO letter to Secretary, Deptt. of Administrative Reforms and Public Grievances to open a drop down menu of website of DoAR&PG exclusively for GSI. It has become operational and is also linked with GSI Portal.		Quarterly meeting with Region & review of data	

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Metal – IV (S & T)						
a)	Standing Scientific Advisory Group (SSAG)	Standing Scientific Advisory Group (SSAG)	40 th SSAG held on 28.4.2010 approved minutes circulated.	Mid-Term Reviews		
b)	Project Evaluation and Review Committees(PERC)	-	PERC meeting to be held in September, 2010	Enhance receipt of good quality project proposals		
c)	Plan Outlays and Expenditure	Processing allocation of funds.	Processing allocation / disbursement of funds	Monitor		

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C-Tempo					
a)	Technology Sub-Sector :				
(i)	Undertake study on status and strategy for exploration and development of nickel and PGE resources in India jointly with Geological Survey of India and IMMT, Bhubaneswar	Interaction with IMMT & GSI and Expert were finalized	Interaction with IMMT & GSI. Experts were finalized to develop status paper	Finalizing the outline of the study	
(ii)	Study on all aspects of strategic metals, and super specialty alloys in India	Interaction with Dr. Balasubramanian, Director, NFTDC, Hyderabad	Interaction with Dr. Balasubramanian, Director, NFTDC, Hyderabad to develop paper	Discussion in CGPB Committee	
(iii)	Study on Exploration Techniques and Technology for location and Development of Deep Seated Metals in India	Theme paper to be developed through Dr. Anupendu Gupta, Former DDG(GSI)	Format of the paper to be developed through Dr. Anupendu Gupta, Former DDG(GSI) approved	Discussions in CGPB Committee	

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C-Tempo					
b)	Economic Sub-Sector:				
(i)	Preparation of Country Dossiers on Geology and Mineral Resources of mineral rich countries and MoUs countries - with Support to IC Cell	Format Finalized	Format Finalized. Draft dossier on Australia Prepared	Country Dossiers for Australia & Canada	
(ii)	Coordination of efforts for raw material assets and knowledge assets abroad.	1 st Meeting held, for holding the event during fall of 2011	Create Forum with CII, FICCI, FIMI. Action will initiated for creating a Forum	Create forum with CII, FICCI, FIMI etc.	
(iii)	Holding of Asian Mining MAZMA (on the lines of African Mining INDABA) Jointly with FIMI		1 st Meeting held, for holding the event during fall of 2011. ITP Division of MEA promised Support. Feedback from INDABA, South Africa awaited.	Create forum with FIMI, CII, FICCI, etc.	

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C-Tempo					
c)	Techno Economic Policy Sub-Sector:				
(i)	Study on field of Pelletization of Iron Ore Fines in India as well as world scenario, its domestic utilization demand and growth trend.	Theme paper to be developed through Dr. Deepak Kashiva, Former Industrial Advisor, Ministry of Steel	Format of the paper to be developed through Dr. Deepak Kashiva, Former Industrial Advisor, Ministry of Steel approved	Outline of the Study approved	
(ii)	Preparation of Technology roadmap of Indian Aluminium Industry ' under the Technology Information Forecasting & Assessment Council (TIFAC), DST, Govt. of India and AAI	-----	Format of the One Day Seminar on Mission Plan on Aluminium revised.	One Day Seminar on Mission Plan on Aluminium	

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C-Tempo					
d)	Social Sub-Sector: Create a Forum for Development of Corporate Social Responsibility Policies in Mining sector with special reference to PSU's	Meeting on CSR Plan of NALCO & HCL taken by Secretary (Mines)	Meeting on CSR Plan of NALCO & HCL taken by Secretary (Mines). Action Points communicated to NALCO & HCL	Follow up on the CSR meeting	
e)	Environmental Sector : Document and publicise success stories in sustainable development initiatives in mining in India	To be carried out in consultation with FIMI & IBM	Consultation with FIMI & IBM will be held.	---	
(ii)	To implement annual National Geosciences Awards -2009 of the Ministry of Mines and to service the Award Making Authority	Nomination received and field wise scrutiny	Scrutiny of nomination received from various organization held.	Selection of Experts Committees, Meeting of Experts	

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C-Tempo					
f)	Standing Scientific Advisory Group (SSAG) & PERC of the Ministry of Mines for Performance Audit of completed S&T projects and in technical evaluation of new S&T proposals	40 th SSAG Meeting held		Holding of 7 th PERC to evaluate new project	

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COORDINATION SECTION		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements
a)	RFD	Review	Two Review being done by then SS (M) and now Secretary (Mines). Next Review in September, 2010	Review	
b)	Annual Report	-		-	
c)	Website	Update	Updation done. New website started from 1 st August, 2010	Launch New website	
d)	Parliament Assurances	Review	Review done by Secretary (Mines)	Review	
e)	Preparation of strategy of Mineral Sector w.r.t RFD requirement.	Initiating action	Preparing Strategy Plan – File under process.	Appointment of Consultant	

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NIC	a) Website (New)			Launch New Website make it GIGW compliant	
	b) Revision Application System	Development of Reports / Forms completed (Operational on Intranet) 1 st level of Security Audit (completed)	Completed	2 nd level of Security Audit followed by 3 rd level of Security Audit (if required) Rollout on internet	
	c) Mineral Concession Approval System	IBM N=Module of MCAS Launched on internet	Completed	Reopening of Cases in MCAS Design / Development of Registration Module Modify Query Module of MCAS	
	d) e-Lekha & PAO /COMPACT 2000			Implement	

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SECTIONS		ACTION POINT		1 st Quarter		2 nd Quarter	
Mines-IV		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements		
a)	Revision of guidelines for submission of maps, joint ventures and MOUs	Finalization and issue of guidelines on maps	Guidelines on Maps have been issued to all State Governments on 3.6.2010.	Finalization and issue of guidelines on Maps, JVs and MOUs	A meeting of Maps Committee was held on 5.7.2010. More guidelines on Maps are being considered.	Draft guidelines on JVs and MoUs are under submission.	
b)	Processing of mineral concession proposals	Reducing pendency of proposals as on 31 st Dec, 2009 to nil.	Mines-IV Section has processed all proposals received up to 31.12.2009. In deficient proposals, queries were raised to the State Governments. We are now processing the replies received from the State Governments.	Reducing pendency of proposals as on 31 st March, 2010 to nil	By 31.8.2010, Mines – IV Section aims to process all proposals received up to 31.3.2010.		
c)	Conducting meeting of Central Empowered Committee	Meeting to held in June, 2010	The third meeting of Central Empowered Committee was held on 18.6.2010.	--			
	Develop Internet based online Mineral Concession application for submission of proposals by the SGs.	--		--			
d)	Publish simple compendium / Guidelines for use of all stake holders.	--		Publish English version			

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		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements
INTERNATIONAL COOPERATION					
a)	International cooperation with countries	Review of ongoing MoUs	MoU signed with NR Can on 27.6.2010.	Review of ongoing MoUs	MoU signed with Ontario Province on 8.7.2010
b)	New initiatives for international cooperation		Cabinet approval obtained for signing MoU with Colombia. Meeting with Mongolia and China held in June, 2010.	New MoUs / Agreements in new areas. Explore bilateral and multilateral bodies/UN system for cooperation	
c)	Action on MoUs and ongoing IC initiatives	Updating on status of the progress of the points discussed in the minutes of the Joint Working Group or Steering Committee meetings held under MoUs/Agreements..		Follow-up action to be taken on Working Group discussion/ meetings. Second meeting of the India-Iran Sub-Group on Mining.	

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INTERNATIONAL COOPERATION		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements
d)	<p><i>International Conferences:</i></p> <ul style="list-style-type: none"> • PDAC- 2011 • China Mining 2010 • Indaba, Cape Town 2011 • CIF, Toronto • Sydney 	<p>Preparatory meetings for participation and setting up India-Pavilion and preliminary discussions for participation and setting up booths for next PDAC Conference in March, 2011.</p>		<p>To coordinate with Indian Embassy, Beijing for participation in China Mining 2010 and visit of Minister of Mines. Preparatory meeting for participation in PDAC 2011.</p>	<p>Preparatory meetings held for China Mining 2010.</p> <p>Preparatory meeting held for Canada India Mining and Metals forum.</p>
e)	<p>Take up new initiatives for co-operation with Latin American and African Countries. Follow-up action on MoUs signed.</p>	<p>Collecting information on the mineral sector of Peru, Bolivia, Mexico, etc.</p> <p>Follow-up action on MoU signed with Chile.</p>	<p>Follow-up action taken on the Minutes of the 1st meeting of India-Chile Joint Working Group.</p>	<p>To move Cabinet note for approval for signing MoU with Mozambique</p>	<p>Draft Cabinet Note has been circulated to concerned Ministries / Department for comments.</p>
f)	<p>Follow-up on Minister's and Secretary's visits abroad, meetings with foreign organisations/countries, PMO/MEA directions.</p>	<p>Follow-up meeting of Minister of Mines with Canadian Minister</p>	.	<p>Follow-up action in Afghanistan, Canada, USA and Argentina</p>	<p>Dates for Steering Committee meeting with NR Can and JWG meeting with Ontario Province proposed to the Indian Mission in Canada.</p>

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JOINT SECRETARY (MINERAL & REGULATION)					
SECTIONS	ACTION POINT	1st Quarter		2nd Quarter	
Mines-V (Policy)		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements
a)	Implementation of United Nations Framework Classification (UNFC)	Identifying the agencies and setting the targets for implementation of UNFC	<ul style="list-style-type: none"> • Agencies identified • Targets set 	Follow up meetings with the identified agencies to commence the implementation	<ul style="list-style-type: none"> • Meeting held at the level of JS (M&R) on 15th July, 2010. • Action commenced
b)	Review implementation of Non-Legislate elements of NMP	Review Meeting	<ul style="list-style-type: none"> • Targets set 	Review Meeting	<ul style="list-style-type: none"> • Meeting held at the level of JS (M&R) on 11th August, 2010 • Next meeting under the chairmanship of Secretary (Mines) on 30th August, 2010
c)	Implementation of IBM report on new threshold values.	Identifying targets for IBM and GSI	<ul style="list-style-type: none"> • Targets set 	Monitoring implementation of the targets by IBM and GSI	<ul style="list-style-type: none"> • Meeting held at the level of JS (M&R) on 15th August, 2010.

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Mines-V (Policy)					
d)	Hold Policy & Investors meet with Steel and State Governments			Preparatory meeting	
e)	Policy on Iron Ore Exports	Identify the issues	• Issues have been broadly identified.	Prepare background paper	

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Mines-VI (Act / Rules)		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements
a)	Drafting of the New Act.	Finalization of Cabinet Note	Note prepared and referred to GoM	Follow up action on Cabinet Note on MMDR Act.	<ul style="list-style-type: none"> GoM meeting held on 17th July and 30th July, 2010. Draft revised provisions forwarded to Ministry of Law and Justice for vetting
b)	Rates of royalty of major minerals	Dissemination of revised rates of Royalty and guidelines	IBM requested to consult the stakeholders on issues pertaining to computation of royalty.	Study on the method adopted by IBM for calculation of average price of minerals for computation of ad valorem royalty	<ul style="list-style-type: none"> Meeting held with State Government of Jharkhand on computation of royalty on 6th July, 2010. JS & FA has not agreed to the proposal for study by a consultant.

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Mines-VI (Act / Rules)		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements
c)	Sustainable Development Framework	Monitoring the progress of preparation of draft SDF with active participation in workshops conducted by ERM	<ul style="list-style-type: none"> • 2 review meetings held with ERM to obtain the progress. • ERM is undertaking consultations with stakeholders and is conducting workshops 	Evaluation of the draft SDF paper	<ul style="list-style-type: none"> • Draft SDF likely by last week of August, 2010
d)	Amendment of Rule 45 of MCDR	Ensuring IBM consultation with the stakeholders on draft amendments for modifying the formats for reporting	IBM requested to consult stakeholders and propose revision of Rule 45 of MCDR	Evaluation of the draft amendments suggested by IBM Notification of amendments in MCDR Dissemination of amendments through workshops	<ul style="list-style-type: none"> • Draft amendment awaited from IBM

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Mines-VI (Act / Rules)					
e)	Preparation of Rules for the new draft Act	Setting up of Working Group for the drafting Rules based on draft Act.	Yet to be done	Preparation of draft Rules and evaluation by the Working Group	• Yet to commence
f)	Report of the IBM review Committee on restructuring of IBM	Preparation of the draft Report	Draft report complete	Consultation with stakeholders and finalisation of Report	

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Mines-III (IBM)					
a)	Finalisation of DPR for implementation of MTS	Sending TOR for DPR to NIC.	IBM has already sent TOR to NIC which is preparing DPR.	Report to be given by NIC indicating different milestones to be covered in finalization of DPR and timelines for the same. Appointment of Consultant by NIC for preparation of DPR.	
b)	Filling up of 86 S&T posts revived by Ministry of Finance	IBM to work out detailed DR and DPC proposals and forward to Ministry for consideration.	DR proposals sent by IBM sent to UPSC. DPC proposals awaited from IBM.	Forwarding of DR proposals to UPSC; holding of DPCs and issue of orders.	
c)	Implementation of HPC recommendations relating to restructuring of IBM and manpower optimization	--	The report is under final stage of completion	Submission and acceptance of HPC report.	

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Mines-III (IBM)					
d)	Operationalisation of MCAS	Instructions issued to IBM to ensure feeding of data in MCAS by all Regional Offices	Data for 20, 25, 30, 8, 1, 2 and 2 cases have been entered in respect of Ajmer, Dehradun, Hyderabad, Ranchi, Udaipur, Chennai, Kolkata respectively	Implementation in respect of Regional Offices of major mineral bearing States and its linkage to IBM Portal.	
e)	Creation of IBM portal	Study on web portals of GSI and other Government Departments; shortlisting of vendor and award of contract for design and operationalisation of IBM portal. (No need for shortlisting of vendor and award of contract, as NIC, Nagpur has designed a Portal for IBM with adequate memory capacity.)	NIC, Nagpur has designed the portal and they are finalizing the DPR for the work.	Security testing by NIC; preparation of wish-list ; vetting of wish-list by Screening Committee; Preparation of software for all kinds of data entry in consultation with NIC	

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Mines-III (IBM)					
f)	Publication of Mineral Year Book	--	Instructions issued to IBM to complete the preparatory work.	Ensuring compilation of information and data	
g)	Publication of Bulletin and Periodicals	--	Instructions issued to IBM to complete the preparatory work.	Ensuring compilation of information and data	
h)	Revision of regular book	--	Instructions issued to IBM to complete the preparatory work.	Ensuring compilation of information and data	
i)	Revision of monographs on various subjects	--	Instructions issued to IBM to complete the preparatory work.	Ensuring compilation of information and data	
j)	Formulation of transparent Transfer Policy for Group 'A' officers of IBM	Submission of a draft Transfer Policy by IBM with suitable modifications of earlier draft	IBM has prepared their transfer policy, based on GSI Transfer Policy.	Consideration of the draft policy by Ministry in the light of Transfer Policies of similar organizations. Approval of the Transfer Policy	
k)	Regulation of Plan and Non-Plan Expenditure	--	Expenditure Plan - 28.07% Non-Plan - 8.65%	Review of expenditure during the quarter	

Annual Action Plan 2010-2011 - Status / Achievements

SECTIONS	ACTION POINT	1 st Quarter		2 nd Quarter	
		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements
हिंदी HINDI					
क	मंत्रालय की हिंदी सलाहकार समिति की बैठक का आयोजन	मंत्रालय की हिंदी सलाहकार समिति का पुनर्गठन करना	सलाहकार समिति का पुनर्गठन हो चुका है।	सलाहकार समिति की पहली बैठक का आयोजन	समिति की पहली बैठक 8 सितम्बर, 2010 को गैंगटोक में आयोजित की जा रही है।
ख	राजभाषा कार्यन्वयन समिति की बैठक	पहली	पहली बैठक दिनांक 27.4.2010 को आयोजित की गई	दूसरी	दूसरी बैठक दिनांक 15.7.2010 को आयोजित की गई

Annual Action Plan 2010-2011 - Status / Achievements

SECTIONS		ACTION POINT		1 st Quarter		2 nd Quarter	
Metal-III (Copper)		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements		
a)	Follow-on Public Offer (FPO) of Hindustan Copper Limited	Processing approval of CCEA	CCEA has since accorded its approval in meeting held on 15.06.2010. Appointment of Book Running Lead Managers (BRLMs) has been done on 02.07.2010. The Letter of Intent for appointment of Domestic Legal Counsel (DLC) in consortium with International Legal Adviser (ILC) has been issued on 17.07.2010.	Monitoring of FPO	FPO kick off meeting with BRLMs, DLC, and Auditors held on 21.07.2010. Tender for Registrar & Transfer Agent (RTA) has been opened on 13.08.2010 and under processing.		
b)	Corporate Social Responsibility (CSR) Plan of Hindustan Copper Limited	Reviewing of CSR plan preparation	On the basis of DPE's revised guideline, CSR Plan for FY 2010-11 has been reviewed and CSR Projects have been identified. The current allocation for the year was frozen at Rs. 146 lakh. Besides, to match the long term goal, HCL has made a plan for CSR activities to be undertaken in the next 5 yrs, as per DPE guidelines, and the same was reviewed by the Secretary (Mines) in the meeting held on 21.06.2010. Action points emerged during the meeting have been informed to HCL to revise their CSR Plan accordingly as per DPE guidelines.	Reviewing of CSR plan preparation			

Annual Action Plan 2010-2011 - Status / Achievements

SECTIONS		ACTION POINT		1 st Quarter		2 nd Quarter	
Metal-III (Copper)		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements		
c)	Development of Vision & Corporate Plan of Hindustan Copper Limited	Preparation of Vision & Corporate Plan of HCL	Development of Vision and preparation of a 10-year Corporate Plan of HCL is under progress.	Finalisation of Vision & Corporate Plan of HCL			

Annual Action Plan 2010-2011 - Status / Achievements

SECTIONS		ACTION POINT		1 st Quarter		2 nd Quarter	
REVISION CELL				April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements
a)	Finalization and implementation of revision software		Implementation of Module and updation of data		Implementation of Module and updation of data		
b)	Liquidation of pendency / reduction of pendency		500 net cases by January, 2011		500 net cases by January, 2011		
	Disposal Target	Revisionary Authority	April 10-June 10	Status / Achievements (Actual Disposal)	July 10-Sept.10		
		JS(MR)	39	24	55		
		JS(M)	40	02	60		
		Sir(SK)	36	37	60		
		Dir(S)	0	-	0		
		Dir(AN)	13	-	50		
		Dir(BN)	31	28	60		
		DS(M)	44	33	60		
		DS(G)	41	02	60		
		Total	244	126	405		

Annual Action Plan 2010-2011 - Status / Achievements

JOINT SECRETARY (METAL)			
SECTIONS	ACTION POINT	1st Quarter	
Metal - I (Aluminium)		April 10 - June 10	Status / Achievements
a)	To monitor implementation of Corporate Plan particularly with respect to Pottangi Bauxite Mines	To take necessary action on the basis of outcome of review of monthly DO letters and QPR meetings.	(i) Pottangi deposit:- State Govt., vide its letter dated 17.4.2010 has agreed in principle for the reservation of the deposit subject to the condition that NALCO gives its consent to float a SPV for peripheral development with its chairman being a State Govt. nominee and NALCO contributing w.e.f. 1.4.2010 5% of the PBT and interest generated from Pottangi mines and alumina refinery or Rs. 10 crore which ever is higher, per annum. Matter is under consideration in NALCO.
	(i) Utkal E coal block	To take necessary action on the basis of outcome of review of monthly DO letters and QPR meetings.	ii) Utkal-E Coal Block:- Environmental clearance for the project has been received in December, 2009. Mining lease application has been recommended by the State Government to Ministry of Coal, Gol. Movement of the proposal is dependent on revocation of show cause notice earlier issued by MoC due to lingering delay in completion of the block. Matter for acquisition of private land is under process. State Government of Odisha vide its letter dated 22.6.2010 has allocated 0.40 cusecs of water from Singhadajhore Nalla for Utkal-E coal project.
	(ii) Completion of 2 nd phase expansion	To take necessary action on the basis of outcome of review of monthly DO letters and QPR meetings.	(iii) In respect of pending project segments, the new deadline for completion of refinery is January, 2011. Upto June, 2010, 95.50% work has been completed. 10th unit of CPP is on verge of completion and is expected to be commissioned by August, 2010.

Annual Action Plan 2010-2011 - Status / Achievements

SECTIONS	ACTION POINT	1 st Quarter	
Metal - I (Aluminium)		April 10 - June 10	Status / Achievements
b)	Preparation of Aluminium Mission Plan	Process/circulate the Aluminium Mission Plan document submitted by AAI to all stakeholders.	Draft Aluminium Mission Plan has been circulated to all stakeholders. Matter is under process for deciding the date of the conference.
c)	To monitor CSR activities of NALCO	Oversee status of CSR activities including setting up of NALCO CSR Foundation on monthly / quarterly basis.	Review meetings held for considering CSR Activities of NALCO including plan to set up a NALCO CSR Foundation for spending 1% of net profit of the Company on CSR activities apart from the amount already being contributed to the State Government for such activities. All pre-emptive activities for registration of the Foundation under the Indian Trust Act completed.
d)	Monitoring of RFD targets	Follow up the matter with NALCO on the basis of progress made on monthly basis towards accomplishment of targets.	(A) Downstream project:- (a) Finalization of JV for speciality value added alumina-Aluchem and Almathis were issued Request for Proposal (RFP) for deciding the preferred partner for the JV. President of M/s. Aluchem visited NALCO on 4th June and certain issues were clarified. (b) Formation of SPV with IDCO for establishment of Aluminium Park-MoU signed with IDCO, who agreed to take up the socio-economic study of the project. Land for the project has been identified. Board of Directors to the JV has been nominated. Memorandum and Articles of Association finalized. NALCO is being asked to clarify if the SPV is as per GoI guidelines and requisite GoI approval has been taken.

Annual Action Plan 2010-2011 - Status / Achievements

SECTIONS	ACTION POINT	1 st Quarter	
Metal - I (Aluminium)		April 10 - June 10	Status / Achievements
	Monitoring of RFD targets	Follow up the matter with NALCO on the basis of progress made on monthly basis towards accomplishment of targets.	<p>(B) Diversification- Finalization of project report of one non-ferrous metal.</p> <p>MoU signed with Stock GmbH on 22nd April, 2010 for development of an integrated titanium complex. A joint meeting held with IRE and Stock GmbH in Mumbai on 17th June 2010. NALCO and IRE evinced interest to hold 26% and 51% equity respectively in the JVC. The technology suggested by Stock for 1MT chlorinatable slag was discussed and found to have a few deficiencies, which Stork would look in to. After finalization of the site and selection of technology, DPR will be prepared. Preliminary due diligence for acquisition of gold resources of BGML completed and interest submitted to Ministry of Mines by NALCO.</p> <p>(C) Energy Production:-</p> <p>(a) Formation of JV with NPCIL for 1000 MW plant-MoU signed with NPCIL for establishment of Nuclear Power Plants in JV. A Steering Committee with two members from each side has been constituted for overall supervision and guidance for the JV. Non Disclosure Agreement signed with NPCIL for sharing of the data. The DPRs of Kakrapara (KAPP) 3&4 and Rawatbhatta 7&8 were evaluated by NALCO. The project viability of the both projects are found to be almost identical. In the meeting held on 28th April, 2010, NALCO indicated its preference for KAPP 3&4 due to its marginal advantage of project schedule. NPCIL has agreed to consider the same after discussion with IOC who have been informally assigned the project. Consultants engaged by NPCIL for valuation of the equity of new projects have recommended for charging premium from JV partner by NPCIL, which will be brought before the Board of NPCIL for consideration.</p>

Annual Action Plan 2010-2011 - Status / Achievements

SECTIONS	ACTION POINT	1 st Quarter	
Metal - I (Aluminium)		April 10 - June 10	Status / Achievements
	Monitoring of RFD targets	Follow up the matter with NALCO on the basis of progress made on monthly basis towards accomplishment of targets.	<p>(b) <i>Wind energy farm-investment proposal-</i></p> <p>DFR prepared by Power Energy Consultants in June, 2009. Tender for selection of Wind Farm developer has been issued on 25th May, 2010. Due date of submission of bids has been extended to 20th August, 2010 on request of bidders. Pre-bid meeting conducted on 22.6.2010. Investment approval likely by December, 2010.</p>
			<p>(D) Corporate Social Responsibility (CSR)- (a) Setting up a CSR Foundation- Status given against item c).</p> <p>(b) Baseline- survey and identification of projects- Baseline- survey and identification of projects shall be taken up after the same is finalized in the meeting of the Board of Trustees (of the Foundation), to be convened shortly.</p>
			<p>(E) Early disposal of pending ATNs on Audit Paras of C&AG Reports presented to Parliament before 31.3.2010- . ATNs on C&AG Report Nos. CA 22 of 2009-10-Union Government (Commercial)- Financial reporting by PSUs and CA 24 of 2009-10-Union Government (Commercial)- Compliance Audit Observation are under process for forwarding the same to Lok Sabha Secretariat(COPU Branch).</p>

Annual Action Plan 2010-2011 - Status / Achievements

SECTIONS	ACTION POINT	1 st Quarter		2 nd Quarter	
		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements
Metal - II Gold and Zinc					
Met. II (Gold)	Winding up of BGML	Convene meetings of IMG as and when required for global tender for disposal of assets of BGML / of COS if Cabinet Note for revival of BGML through NALCO is approved.	So far as BGML is concerned, Cabinet Note on the revival of BGML has been sent to Cabinet Secretariat on 5.8.2010 for consideration.		
Met. II (Zinc)	Settlement of Dispute in respect of HZL	Convene meetings of Committee of Officers during the mediation process and if required further action to be taken for arbitration process.	In respect of HZL, the mediation proceedings have commenced and the meeting of Committee of Officers was held on 27.7.2010.		

Annual Action Plan 2010-2011 - Status / Achievements

SECTIONS	ACTION POINT	1 st Quarter		2 nd Quarter	
Mines –I (MECL)		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements
a)	To ensure that expenditure targets for Promotional grant are achieved.	Target set for 1 st Quarter (2.24 cr.) has been achieved.	The expenditure of MECL is Rs.2.36 crores. The target is achieved. Also MECL submitted bills for Rs.2.17 crores which after examination sent to IF Division	Target fixed for this quarter is 2.40 cr.	
b)	Inclusion of certain aspects in the scheme like digitization of Geological reports and core preservation on actual cost basis.	Submission of report by the Committee constituted for evaluation of the promotional project scheme under which grant in aid is given to MECL.	The Committee submitted a report and the file is sent to IF Division for obtaining consent for inclusion of digitization of Geological reports and core preservation in the scheme. The IF Division needed further clarification. The information is sought from MECL	Obtaining consent of IF Division for inclusion of digitization of Geological reports and core preservation in the scheme	
c)	Repositioning of MECL	---	Appointment of Consultant by MECL is in progress. They are discussing with MECON for finalization. This was targeted to be finalized by September, 2010.	Hiring a reputed consultant by MECL for developing its marketing & expansion plans	

Annual Action Plan 2010-2011 - Status / Achievements

SECTIONS	ACTION POINT	1 st Quarter		2 nd Quarter	
		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements
ADMINISTRATION SECTION					
a)	Procurement & installation of Online UPSs (will be booked under the Head of Office Expenses and also as per approval of Hon'bel MoM for NALCO)	CPWD has already been requested to provide point to point electrical wiring / connection at all necessary locations	CPWD requested to fix	As soon as the CPWD complete the work, the process for procurement & installation of Online UPSs in the phased manner.	Reminder sent to CPWD to complete the work
b)	Renovation of Section and Record Room (will be booked under the Head of Office Expenses ARPG as applicable)	CPWD has already been asked to provide drawings for the renovation of Sections. After getting the proposed expenditure concurred with by JS&FA the proposal will be forwarded to DOAR&G for approval		As soon as the approval of DOAR&PG received, the work will be start in the phased manner.	Reminder sent to CPWD to furnish the room-wise estimate with lay out plan.

Annual Action Plan 2010-2011 - Status / Achievements

SECTIONS	ACTION POINT	1 st Quarter		2 nd Quarter	
		April 10 - June 10	Status / Achievements	July 10 - Sept. 10	Status / Achievements
ADMINISTRATION SECTION					
c)	Installation of Biometric machine (will be booked under the Head of Office Expenses)	The process for implementation for Biometric Attendance System is being envisaged. For this purpose, necessary steps have already been initiated.		The Biometric System will be processed.	Letter has been issued to Ministry of Home Affairs & Ministry of Culture for getting the details of the work.

SECTIONS	ACTION POINT	1 st Quarter	
		April 10 - June 10	Status / Achievements
ESTABLISHMENT SECTION			
a)	Maintenance & updation of e. service book.	The data regarding e-service book, 80% has been completed. Rest of the data will be completed by the end of last quarter,	The data regarding e-service book, 85% has been completed. Rest of the data will be completed by the end of last quarter,
b)	Create the post of JS in M/o Mines.	The matter has already been taken up with M/o Finance and a Cabinet note is being sent in this regard.	The file has been referred to IF Section for creation of additional post of JS. After obtaining the approval of IF Section, the Cabinet Note for creation of the post of JS will be sent.