

ANNUAL ACTION PLAN FOR THE YEAR 2010-11 OF THE MINISTRY OF MINES
For Review at level of Secretary (Mines)

ADDITIONAL SECRETARY (MINES)			
Mines – I (GSI-Tech)	ACTION POINT	QUARTERS	
		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
a)	CGPB meetings, of the 12 Committees and finalization of Base Documents and follow up.	Hold pre 48 th CGPB Committee meeting in January, 11 to check holding of SGPBs, MTR and Stage Reviews.	48 th CGPB Meeting was held on 3 rd & 4 th Feb, 2011. Minutes of the meeting have been circulated for follow-up action. Minutes of the 4 th meetings of the 12 Committees of the CGPB were also circulated and Base Documents are prepared and being updated before by uploaded to GSI Portal. Status on SGPB & Stage Review meetings is being given in Regional Briefing Books (as Annexure – 11). The Annexure – 11 of the Regional Briefing Books is uploaded on the Region Wise Documents module of GSI Portal at http://www.portal.gsi.gov.in/portal/page

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		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
b)	Portal Phase-III	Monitor through Committee.	<ul style="list-style-type: none"> • Work orders for NISG issued on 23rd Feb, 2011 for comprehensive preparation of DPR for EFC approval. Status to be discussed on 6th April, 2011, at MoM and monitoring done for effective operationalisation. • Work order issued to BSNL for enhancement of last Mile Bandwidth on 4th March, 2011. Implementation is in progress at 34 sites in GSI. Status is being monitored. • GSI Portal Phase I & II revised Completion Reports to be submitted as per TOR for review at MoM by 30th June, 2011. • Impact Analyses (IA) done for application part (by TCS) and IA being finalised for network migration (by HCL Comnet). GSI to submit status note on the progress for review by NIC. • Disaster Recover / prevention mechanism has been operationalised with enhancement of RAM, etc. Status note being finalised at GSI CHQ to be submitted to MoM for review by NIC by 30th June, 2011. • STQC is performing Cyber Security Auditing at different levels since 28th Jan. 2011. First Report is expected by end April, 2011. This is to be reviewed by NIC/ MoM.

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		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
c)	Operationalization of Policy Admn. and S&T Support System	Review of PSS / ASS and S&TSS	<ul style="list-style-type: none"> Resolution on operationalisation of Policy Support System (PSS) was issued on 2.6.2010 and effected. Resolutions on S&T Support System and Administrative Support System are under processing. PSS operationalised with revival of DGCO, New Delhi. Officers are posted at PSS DG Camp office, New Delhi for interaction with various Department/Institutes on relevant fields of geoscience. Dossiers on, Departments/ Ministries such as CGWB, NGRI, AMD, NRSA [ISRO], MoEF, Ministry of Urban Development, Ministry of Agriculture being prepared/updated.
d)	Standardization of Briefing Books for Regions	Updation of Briefing Books of the Regions upto December.	<ul style="list-style-type: none"> Standardization of Briefing Books for Regions finalized / completed upto March 2011. Minister's Briefing Book of GSI for March 2011 submitted and uploaded to Portal.
e)	Briefing Book for GSI	Updation of Briefing Books of the GSI upto December.	Updation (upto March 2011) of the Briefing Books of GSI completed and uploaded to Portal.
f)	Revision of Detailed Information Dossiers (DID) on important minerals and Misc. Publication	Updating DID and publishing on Portal.	<ul style="list-style-type: none"> Updated/Revised DID published for Iron, Diamond. DID for Base Metals finalized in soft copy circulated. To be published by June, 2011. DID for Chromite and Manganese are being finalized. To be published by September, 2011. GSI is working out a time line to bring out next editions of those Misc. Pub. 30 which are older than 5 years and /or has substantial information / data gathered on geology and mineral resource during last 5 years, so as to complete 50% during 2011 and balance in 2012.

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		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
g)	Increment to National Mineral Inventory and UNFC adoption	Monitor alongwith IBM.	National Mineral Inventory comprising 61 Reports has been completed. UNFC compliance of 666 Reports to be completed by June, 2011. Regional Nodal Officers and time-schedules for achieving targets assigned.
h)	Plan Fund Outlays/ Expenditure FSP and RCA Management	Monitor in meeting with Director (TC) and Director (F).	AS (M) held review meetings with Regional Directors (TC) and Director (F) held on 11 th & 12 th January, 2011. Follow-up action Plan Fund outlays/expenditure of FSP and RCA Management monitored. 96% of the Plan Fund outlay utilized by 31 st March, 2011.
i)	Holding of Plan Project Review Committee (PPRC) meeting.	Hold Meeting	22 nd PPRC meeting held on 4 th April 2011 and follow-up action monitored for timely procurement of equipments and stores. 3 year Rolling Plan for procurement to be uploaded to Portal by 30 th June, 2011 based on Modernization Report.
j)	Modernization Committee of GSI. Holding of QPR meeting.	Approve and Monitor.	Modernization Committee Report compiled and submitted on 8 th March, 2011. QPR meeting for GSI held on 21 st March, 2011. Actions being monitored.

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		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
k)	Holding of Regular Quarterly Regional Advisor Council (RAC) meeting, MTRs and HOD meetings	Participate through video conferencing and visit on Regional RAC in person (with Dir (T)) and consultant.	RAC/OAC meetings of the Regions and State units with standing agenda being held regularly and minutes uploaded on GSI Portal. Progress being reviewed. Forthcoming RAC meeting in a Region will be attended by AS (M) in person and others through video conferencing.
l)	Increment to National Mineral Inventory and UNFC adoption	Monitor alongwith GSI	National Mineral Inventory comprising 61 Reports has been completed. UNFC compliance of 666 Reports to be completed by June, 2011. Regional Nodal Officers and time-schedules for achieving targets assigned.
m)	Quality Management Issues.	Finalization of annual document for implementation	<ul style="list-style-type: none"> • SOP on field work and guide books on Geology and Geophysics have been finalized by GSI TI and uploaded to Portal. • SOPs to become part of training curriculum beginning from the 34th OCG • Peer review by identified domain experts/theme groups of randomly selected 10% reports pertaining to FS 2007-08 to be completed by end April 2011.

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		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
n)	Geoscience Partnership and Collaborations; Geoscience Congress.	Implementation / Meetings MoUs of Geoscientific activities and data sharing, Geoscience Congress formation.	<ul style="list-style-type: none"> • Setting up of Geosciences Advisory Council proposal sent to Cabinet Secretariat for approval on 1st April 2011. • Proposal for formation of Geoscience Congress being finalised with concurrence of I.F. Division, Ministry of Mines.
o)	Review of IC and International MOUs of GSI	Monitor with IC division of GSI.	Action on International MoUs and international cooperation matters being updated and monitored through DGCO New Delhi.
p)	TPCC meetings to improve GSI training and capacity building	TPCC meetings to improve GSI training and capacity building.	Pre-TPCC meeting held on 18 th April 2011 and revision of Training Needs Assessment has been asked for so that TPCC meeting can be held in May 2011.

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ADDITIONAL SECRETARY (MINES)			
SECTIONS MINES – II (GSI/ ESTT.)	ACTION POINT	QUARTERS	
		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
a)	Monitoring of Departmental Promotion – ACC cases	Sr DDG/ADG - UPSC to be followed up for holding DPC for ADG. On receipt of DPC minutes, proposal to be sent to the DOPT for ACC's approval. Issue of appointment order for Sr. DDG.	AS (M) has issued a clarification vide DO letter dated 17/3/2011 to the Secretary UPSC regarding Direct Recruitment of DG GSI. A reply was also sent to UPSC regarding RR of DDG(P) on 22.3.2011 A parallel set of ACRs to be maintained at GSI office Delhi apart from of those officers of DDG level and above.
		DDG- Simultaneously getting relaxation for 2011-12 if any for eligibility criteria	Necessary instructions have been issued to GSI.
b)	Monitoring of Departmental Promotion – Non ACC cases	Status of DPC cases to be Monitored by GSI as reflected in the monthly DO letter from GSI.	To monitor on continuous basis

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		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
c)	Direct Recruitment (Group-A)	Final Tentative vacancies intimated to UPSC for Geologist Examination, Subject to availability of vacancies DR proposals to be sent to UPSC for support systems, Administrative and Stores Streams.	DR firm vacancies of 286 have been reported to UPSC for the Geologist examination of 2010.
d)	ACC Vacancy Monitoring System (AVMS)	Position to be updated on DOPT's web portal every month	Noted
	<u>Major works</u> (a) Construction of GSI, Training Institute, Hyderabad.	To be reviewed for additional budget provisions, if required.	<ul style="list-style-type: none"> • Due to shortage of funds possibility to develop training institutions in Public Private Partnership (PPP) mode to be explored. Matter to be put up on file to Secretary (Mines). • A letter has been issued to GSI to identify 4-5 PSUs which can participate in developing Training Infrastructure for GSI. • Ministry of Coal / Steel / Mines to persuade their PSUs to contribute in building of advanced training centres. • A Committee to be constituted to monitor construction work of GSI for seeing its design, modern materials, lab-layout etc. • Status of training facilities in GSITI and status of FTC programme to be intimated.
	(b) Construction of Office-cum-lab complex, Shillong	To be reviewed for revision of revised budget estimates, if any, required.	A Committee to be constituted to monitor construction work of GSI to ensure proper design, modern materials, modern lab designs etc.

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		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
	(c) Construction of Office-cum-lab complex, Chennai.	Administrative approval and financial sanction shall be obtained from Secretary (Mines). To be reviewed for revision of revised budget estimates, if any, required.	A Committee to be constituted to monitor construction work of GSI to ensure proper design, modern materials, modern lab designs etc.
e)	Cadre Restructuring GSI Cabinet Note.	Implementation of the recommendations.	Cabinet Note recast as per advice of Cabinet Secretariat, submitted for concurrence of IF Division.
f)	Recruitment Rules Recruitment Rules of Group 'A'	Benefits to be conferred to Geology stream Depending on the outcome of Cabinet Note the action of Recruitment Rules of other S&T Streams to be decided.	Recruitment Rules of Geology stream has been notified on 29.9.2010 and RR of Geophysics, Chemistry, and Engineering Service has been approved by DOPT however this will be forwarded to UPSC only after approval of final Cabinet Note.

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		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
	(ii) Recruitment Rules of Group B Gazetted,	Follow up with DOPT/UPSC.	RRs of various streams viz. Geology, Geophysics, Chemists, surveyor has been examined and being send back to GSI for uploading on GSI portal.
	(iii) Recruitment Rules of Group B Non-Gazetted	Processing of Recruitment Rules Ministry of Law for vetting.	RRs of various streams viz. Geology, Geophysics, Chemists, surveyor has been examined and being send back to GSI for uploading on GSI portal.
g)	Selection of Group 'B' & 'C' Non-Gazetted post from SSC	Status of DR cases to be monitored by GSI. The Ministry to be informed by monthly DO letter from DDG(P), GSI to DIR(SK) and DG to Secretary	To be followed up.

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		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
h)	Condemnation of Vehicles, hiring of vehicles, redeployment of workshop personnel in Drilling Field disposal of workshop machinery.		<p>A Comprehensive review taken and instruction are being issued to GSI to provide profile of vehicles Region/Mission wise, specially for those vehicles which have outlived their life.</p> <p>A Percentage of field vehicles can also be outsourced (to provide for additional reserve) and a model is to be devised by GSI by 30th June, 2011.</p> <p>Basic audit rules to be maintained for hiring of vehicles and checking of log books.</p>
i)	Monitoring of implementation of HPC	Quarterly review	For all 74 items of HPC recommendations as compiled in Vision Document for GSI published in August 2009, a detailed status note is to be prepared by GSI on the action taken as on 31.3.2011 (i.e. expiry of 2 years)
j)	CPGRAMs for GSI	Quarterly meeting with Region & review of data	<ul style="list-style-type: none"> • Target - Processing of 100 grievance cases per month by DS (G), 100 cases have been processed by the Ministry. • Meeting to be fixed between PG officers in GSI. • Improve the software so that it indicates the detailed information where the Grievance letter has finally landed and who is the officer to redress the grievance. • Generate a system wherein automatic e-mail (reminder / alert notices) are issued to the concerned officers.

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SECTIONS	ACTION POINT	QUARTERS	
C-Tempo		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
a)	Technology Sub-Sector :		
(i)	Undertake study on status and strategy for exploration and development of nickel and PGE resources in India jointly with Geological Survey of India and IMMT, Bhubaneswar	Preparation of Final Report	<p>In the light of recent development write up has been prepared on Nickel & PGE Resources with inputs from IMMT, Bhubaneswar & GSI. In the international seminar on development of Chromite, Nickel and PGM held in November, 2010 at Bhubaneswar, a need for an integrated development of Nickel resources from the Chromite Overburden and for PGE resources was felt.</p> <p>For finalizing the strategy paper meeting has been fixed for 4th April 2011 under the chairmanship of Secretary, Ministry of Mines to review the status and finalize the action plan. IMMT, Bhubaneswar, NALCO and GSI will participate.</p>
(ii)	Study on all aspects of strategic metals, and super specialty alloys in India	Follow up	A concept paper from Director, NFTDC is awaited.
(iii)	Study on Exploration Techniques and Technology for location and Development of Deep Seated Metals in India	Follow up.	The study has been finalized incorporating the suggestion received from the experts. The position paper on “ Location and Development of Deep Seated Metalliferous Deposits in India ” has been brought out as a technical publication of the C-TEMPO. Uploaded in the website.

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C-Tempo			
b)	Economic Sub-Sector:		
(i)	Preparation of Country Dossiers on Geology and Mineral Resources of mineral rich countries and MoUs countries - with Support to IC Cell	---	In the Centre, a data bank of the countries of interest in respect of their geology, technology, mineral resources, export potential, MoUs signed with India, visits, presence of Indian companies in these countries and their companies in India etc. is being maintained. This information will be leveraged to meet the growing demand of minerals in India to sustain the GDP and also from the view of strategic planning. Dossier prepared of Canada, Australia, China, Iran and South Africa.
(ii)	Coordination of efforts for raw material assets and knowledge assets abroad.	Follow up	Proposal submitted by The Energy Research Institute (TERI) on Developing a strategic policy framework for base metals has been examined. Comments have been sought from CMD, HCL, COO HZL, HINDALCO and ILZDA on the objectives and overall approach for the study. Meeting has been fixed for 15 th April 2011 under the chairmanship of Secretary (Mines).
(iii)	Holding of Asian Mining MAZMA (on the lines of African Mining INDABA) Jointly with FIMI	Discussion with Indaba LLC	Ministry of Mines will participate and sponsor Mining – Exploration Trade Show biannual event of FIMI jointly as MINING MAZMA on the lines of INDABA

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C-Tempo			
c)	Techno Economic Policy Sub-Sector:		
(i)	Study on field of Pelletization of Iron Ore Fines in India as well as world scenario, its domestic utilization demand and growth trend.	Final Report will be Submitted	The concept paper was finalized and brought out as a technical publication of the C-TEMPO and circulated at Seminar on Iron Ore – Value addition Through Technology and Financial Instruments held on 28-29 Jan. 2011 at Goa. Revised version being brought out.
(ii)	Preparation of Technology roadmap of Indian Aluminium Industry ‘ under the Technology Information Forecasting & Assessment Council (TIFAC), DST, Govt. of India and AAI	Final Report will be Submitted	Hon’ble Minister of Mines inaugurated the one day seminar on Consultation with Stakeholders on Aluminium Mission Plan 2010-20 held on 1st Dec. 2010 organised jointly with JNARDDC. Recommendations will be finalized by JNDARDDC in consultation with AAI.

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		4 th Jan. 11- March 11	Status / Achievements (As on 30 th April, 2011)
C-Tempo			
d)	Social Sub-Sector: Create a Forum for Development of Corporate Social Responsibility Policies in Mining sector with special reference to PSU's	Model CSR for PSUs to be developed.	Ministry of Mines appointed Smt. Santha Sheela Nair, Former Secretary, Ministry of Mines as 'Mentor' for CSR activities for its PSU's in an honorary capacity. C-TEMPO is working with the PSUS's and the Mentor to help evolve the approach to CSR in the context of mining and with reference to the Sustainable Development Framework being developed under the National Mineral Policy. Meeting held at 28 th February, 2011 under chairmanship of Secretary (Mines) for CSR Action Plan of NALCO and HCL for the year 2011-12
e) (i)	Environmental Sector : Document and publicise success stories in sustainable development initiatives in mining in India	Final Report will be Submitted	Discussion held. A publication will be bought out in consultation with FIMI.
(ii)	To implement annual National Geosciences Awards -2009 of the Ministry of Mines and to service the Award Making Authority	Presentation Ceremony of NGA-2009	The Award Presentation Ceremony of National Geosciences Awards-2009 was held on 4th February 2011 at Vigyan Bhavan, New Delhi. Hon'ble Vice President of India Shri M. Hamid Ansari was the Chief Guest and conferred the awards. Hon'ble Minister of Mines (Independent Charge) Shri Dinsha J Patel presided over the ceremony. Action for NGA-2010 initiated. Advt. has appeared in National Dailies on 31-03-2011

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		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
CDN. SECTION			
a)	RFD	Finalise	RFD, 2011-12 finalized and uploaded on RFMS
b)	Annual Report	Publishing of Annual Report	Annual Report, 2010-11 published.
c)	Website	Update	Annual Report, 2010-11 both in English and Hindi uploaded on website of the Ministry.
d)	Parliament Assurances	Review	These are reviewed every month in monthly meeting.
e)	Preparation of strategy of Mineral Sector w.r.t RFD requirement.	Transforming in RFD 2011-12	Preliminary Strategy Document finalized and included in RFD. McKinsey & Company appointed Consultant for detailed document. In the meeting held on 2.4.2011 the Consultant (Mckinsey & Company) gave an overview on the method to be adopted for preparing the Strategic Plan. It was agreed that the Consultant would furnish papers on sub items for comments and discussions with the MoM. The process would be paralleled with finalization of Strategic Plan.

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NIC		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
a)	Website (New)	Updation of contents in website / new page	Done on ongoing basis. Site updated on basis of Annual Report, 2010-11.
b)	Revision Application System	Any new Requirement of Reports / Forms	Security audit of new reports / forms under process
c)	Mineral Concession Approval System	Any new Requirement of Reports / Forms in MCAS / IBM Module / Registration Module	<ul style="list-style-type: none"> • IBM Module implemented. • Registration System development under process.
d)	e-Lekha & PAO /COMPACT 2000		Under discussion in Internal Finance Division.

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Mines-IV			
a)	Revision of guidelines for submission of maps, joint ventures and MOUs	--	Under finalization.
b)	Processing of mineral concession proposals	Reducing pendency of proposals as on 31 st September 2010 to nil	80.5% of the cases as on 30 th September, 2010 eliminated. {90% (very good) of the target under RFD achieved}
c)	Conducting meeting of Central Empowered Committee	--	No CEC meeting was due during the quarter Jan-March, 2011. However, a meeting of the CEC has been fixed 3.5.011. Action therefore is underway.
	Develop Internet based online Mineral Concession application for submission of proposals by the SGs.	--	Registration module and IBM module under development.
d)	Publish simple compendium / Guidelines for use of all stake holders.	--	FIMI has submitted a draft of the compendium, which is under consideration.

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RC	a)	Finalization and implementation of revision software	Implementation of Module and update of data	Implemented. Orders available online. Pending data entry taken up	
	b)	Liquidation of pendency / reduction of pendency	500 net cases by January, 2011		933 Cases finalized between April, 2010 and March, 2011
Disposal Target	Revisionary Authority	Annual Target	4th Quarter Target Jan. 11- March 11	Annual Achievements	Status / Achievements (Actual Disposal) Jan. 11- March 11
	JS(MR)	189	35	99	23
	JS(M)	213	53	151	55
	Dir(SK)	191	35	202	55
	Dir(S)	3	0	0	--
	Dir(AN)	96	0	28	12
	Dir(BN)	165	14	149	43
	Dir(RM)	174	10	155	50
	Dir(CS)	0	--	43	27
	DS(G)	221	60	87	14
	DS(P)	0	--	19	19
	Total	1252	207	933	298

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IC	a) International cooperation with countries	Review of ongoing MoUs	<p>Consultations ongoing with the Australian authorities for the next JWG under the MOU.</p> <p>Correspondence with the NRCan authorities undertaken. for the meeting of the Steering Committee</p> <p>A high level delegation visited Mozambique in February 2011 to discuss aspects of implementation of MoU</p>
	b) New initiatives for international cooperation	New MoUs / Agreements in new areas. Explore bilateral and multilateral bodies/UN system for cooperation	<ul style="list-style-type: none"> • Cabinet note on Peru MoU circulated to ministries/organizations for comments. • MOU with Colombia to be signed during the visit of MOS (IC) Mines. • The draft MOU with Afghanistan is being finalized after comments from stakeholders. • MoU signed with Saskatchewan and Ontario Provinces of Canada. MoU with Quebec and British Columbia under discussion.
	c) Action on MoUs and ongoing IC initiatives	Coordination with other Ministries/ Departments and subordinate offices and PSUs under Ministry of Mines and review of progress of follow up action. JWG in Australia. Steering Committee of NR Can.	<p>The strategy for operationalisation and follow up of MOUs is being processed for future action.</p> <p>The next JWG is likely to be held in Australia in May 2011.</p> <p>Steering Committee meeting to be held in Canada in June/September 2011.</p>

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IC			
d)	<i>International Conferences:</i> <ul style="list-style-type: none"> • PDAC- 2011 • China Mining 2010 • Indaba, Cape Town 2011 • CIF, Toronto • Sydney 	Finalization of Indian delegation and display material for the India booths and finalization of arrangements for India Day Seminar at PDAC.	<ul style="list-style-type: none"> • PDAC 2011 meeting attended delegation led by Secretary (M), including representatives from several Ministries, PSUs and Private Sector. • Indaba 2011 attended by delegation led by AS (M), including representation of several Ministries, PSUs and Private Sector. • CIF, Toronto held in September 2010, attended by Secretary (Mines) and JS (M) • Planning initiated to attend Mining Event in September 2011.
e)	Take up new initiatives for co-operation with Latin American and African Countries. Follow-up action on MoUs signed.	To interact with Indian Mission in Mexico, DR Congo, Argentina, Russia, Brazil, Bolivia, Peru and MEA and conduct visits, if necessary, for finalization of the cooperation programme.	<p>The comments of the Ministries/organizations sought on draft cabinet note on MOU with Peru.</p> <p>The draft MOU with DR Congo sent to organizations for comments which are awaited.</p> <p>MoU with Malawi and Mozambique signed and meeting held with Mozambican Minister of Mines Ms Esprancas Bias during her visit to New Delhi in April, 2011.</p>
f)	Follow-up on Minister's and Secretary's visits abroad, meetings with foreign organisations/countries , PMO/MEA directions.	Follow up with Mongolia, China, Canada, USA, Argentina and Afghanistan.	<p>The draft MOU with Afghanistan is being finalized after comments from stakeholders.</p> <p>Draft MoU between USGS and GSI being followed up.</p>

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JOINT SECRETARY (MINERAL & REGULATION)			
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		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
Mines-V (Policy)	a) Implementation of United Nations Framework Classification (UNFC)	IBM-To ensure completion of preparation of NMI for 18 minerals GSI- To complete re-evaluation of the exploration reports identified.	IBM has completed preparation of NMI for 18 minerals. GSI has furnished the mineral resources evaluated / reassessed (during the period from 1-4-2005 (FS2004-05) to 31-3-2010 (FS 2008-09) in the prescribed proforma to IBM following three digit code of UNFC system (total 61 nos of reports)
	b) Review implementation of Non-Legislate elements of NMP	Review Meeting	53 action points identified and circulated to IBM and GSI. IBM submitted an Action Plan for implementation of various goals of NMP 2008. Most of the activities are extending in 2011-12 & 2012-13.

ANNUAL ACTION PLAN FOR THE YEAR 2010-11 OF THE MINISTRY OF MINES

For Review at level of Secretary (Mines)

JOINT SECRETARY (MINERAL & REGULATION)			
SECTIONS	ACTION POINT	QUARTERS	
Mines-V (Policy)		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
	c)	Implementation of IBM report on new threshold values.	Analysis of the data for inclusion in the NMI
d)	Hold Policy & Investors meet with Steel and State Governments		Draft paper on Iron ore still to be finalized.
e)	Policy on Iron Ore Exports	Publish policy	Background paper to be submitted in April 2011.

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For Review at level of Secretary (Mines)

JOINT SECRETARY (MINERAL & REGULATION)			
SECTIONS	ACTION POINT	QUARTERS	
Mines-VI (Act / Rules)		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
		a)	Drafting of the New Act.
b)	Rates of royalty of major minerals	Dissemination of guidelines through workshops with stake holders	Proposed Study did not commence since Finance approvals did not materialise. Rule 45 of MCDR, 1988, amended on 9.2.2011 to allow for streamlining in the collection of information on production and prices for timely release of data on prices of minerals for the purposes of calculation of royalty.
c)	Sustainable Development Framework		Draft SDF document submitted by the consultant (M/s. ERM) has been reviewed in the Ministry and consultant advised to incorporate additional features.

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For Review at level of Secretary (Mines)

JOINT SECRETARY (MINERAL & REGULATION)			
SECTIONS	ACTION POINT	QUARTERS	
Mines-VI (Act / Rules)		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
d)	Amendment of Rule 45 of MCDR		Amended Rule 45 notified on 9.2.2011.
e)	Preparation of Rules for the new draft Act	Notification of the draft Rules if the new MMDR Act is passed by the Parliament	Sub-Groups constituted for the purpose have prepared draft sub-legislations on different aspects of the draft MMDR Act, 2011. Draft MMDR Act still to be placed before the Cabinet.
f)	Report of the IBM review Committee on restructuring of IBM	Preparation of Implementation schedule	Draft Report prepared is under review by Peer Groups constituted for the purpose.

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JOINT SECRETARY (MINERAL & REGULATION)			
SECTIONS	ACTION POINT	QUARTERS	
Mines-III (IBM)		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
	a)	Finalisation of DPR for implementation of MTS	Preparation of DPR and its submission.
b)	Filling up of 86 S&T posts revived by Ministry of Finance		Out of 86 Posts revived, 44 posts pertain to Group 'A' & 'B'. Of these 44 posts, 8 posts have been filled; 18 posts have been advertised by UPSC; 6 posts are pending with UPSC; and 6 posts are pending for RR amendment for want of clarification from DOPT/IBM. The remaining 42 posts pertain to Group 'C' for which IBM is taking action. Of these, promotion orders have been issued for 5 posts. Requisition for filling up 37 posts by DR is pending with SSC.

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JOINT SECRETARY (MINERAL & REGULATION)			
SECTIONS	ACTION POINT	QUARTERS	
Mines-III (IBM)		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
		c)	Implementation of HPC recommendations relating to restructuring of IBM and manpower optimization
d)	Operationalisation of MCAS	Implementation in respect of all Regional Offices and its linkage to IBM Portal.	Out of 7764 records pertaining to LOI, 4521 records have been entered and 3243 records remain to be entered. Most of the remaining records could not be entered for want of modifications in the software. The modification of software by NIC is complete. Now the data entry will be completed.

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For Review at level of Secretary (Mines)

JOINT SECRETARY (MINERAL & REGULATION)			
SECTIONS	ACTION POINT	QUARTERS	
Mines-III (IBM)		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
e)	Creation of IBM portal	Completion of data entry work and operationalisation of Portal.	Sanction of the Ministry for Rs.2.75 crore to facilitate online submission of MCDR returns was conveyed to IBM. The work is under progress.
f)	Publication of Mineral Year Book	Ensuring timely publication	<p>Indian Mineral Year Book (IMYB) 2009 was released on 24.1.2011.</p> <p>Work on IMYB 2010 is in progress.</p> <p>The latest publications of IBM including IMYB 2008, IMYB 2009, BMI April-Sept. 2009 and Bulletin on ML and PL 2009 have already been uploaded on the IBM's website.</p> <p>Proposal for not pricing the publications, as a measure to put them on the web and phase out printed versions is being examined, as it is a policy matter. Meanwhile all publications are put in website.</p> <p>All the recently released publications are regularly being sent to Ministry.</p>

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For Review at level of Secretary (Mines)

JOINT SECRETARY (MINERAL & REGULATION)			
SECTIONS	ACTION POINT	QUARTERS	
Mines-III (IBM)		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
g)	Publication of Bulletin and Periodicals	Ensuring timely publication	<p>(i) Bulletin of Mineral Information: October 2009-March, 2010 issue released. Printing of April-September 2010 issue is in progress.</p> <p>(ii) Bulletin on ML/PL: 2009 issue, released in March, 2011.</p> <p>(iii) Statistical Profile of Minerals: 2008-09 issue released on 4.2.2011. Preparation of 2009-10 issue has been taken up.</p> <p>(iv) Indian Mineral Industry at a Glance: Compilation of data for 2008-09 issue (which was to be released in September 2010) is in progress. Work related to 2009-10 issue (which was to be released in March 2011) has also been taken up.</p> <p>(v) MSMP: fifteen issues (August, 2009 to October 2010) of MSMP were released.</p>

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For Review at level of Secretary (Mines)

JOINT SECRETARY (MINERAL & REGULATION)			
SECTIONS Mines-III (IBM)	ACTION POINT	QUARTERS	
		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
h)	Revision of regular books	Ensuring timely publication	<p>i) Updation of Directory of Mines as on 31.3.2010 has been completed.</p> <p>(ii) Updation of Directory of Mining leases as on 31.3.2010 has been completed.</p> <p>(iii) Market Survey on copper, lead & zinc: report is under printing.</p>
i)	Revision of monographs on various subjects	Ensuring timely publication	Revision of monograph on chromite along with other publications viz (a) updation of Directory of Mineral Consumers in India, (b) Bulletin on recent developments in Explosives & Blasting technology (c) Application of Rock mechanics in Surface & U.G. excavations were discontinued and action plan has not been drawn up for the programme year 2010-11 as there is no Officer and supporting technical and administrative staff posted in publication cell as they are posted for statutory work as discussed in QPR.

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JOINT SECRETARY (MINERAL & REGULATION)			
SECTIONS	ACTION POINT	QUARTERS	
Mines-III (IBM)		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
		j)	Formulation of transparent Transfer Policy for Group 'A' officers of IBM
k)	Regulation of Plan and Non-Plan Expenditure	Review of expenditure during the quarter	The expenditure up to March, 2011 (provisional figures) is as follows – Plan : ₹ 25.96* crore (BE ₹ 28.00 crore). Non-Plan : ₹ 36.94* crore (BE ₹ 28.07 crore and RE ₹ 37.22 crore)* *including supplementary grant of ₹ 8.91 crore under Salaries in Non-Plan in RE.

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JOINT SECRETARY (MINERAL & REGULATION)			
SECTIONS	ACTION POINT	QUARTERS	
HINDI हिंदी		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
HINDI क हिंदी ख	मंत्रालय की हिंदी सलाहकार समिति की बैठक का आयोजन	सलाहकार समिति की दूसरी बैठक ।	प्रक्रिया जारी है । बैठक के आयोजन का प्रस्ताव मंत्री जी के विचाराधीन है ।
	राजभाषा कार्यान्वयन समिति की बैठक	चौथी	बैठक 1.4.2011 को आयोजित की गई ।

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JOINT SECRETARY (MINERAL & REGULATION)			
SECTIONS	ACTION POINT	QUARTERS	
Metal-III (Copper)		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
	a)	Follow-on Public Offer (FPO) of Hindustan Copper Limited	
b)	Corporate Social Responsibility (CSR) Plan of Hindustan Copper Limited	Monitoring of CSR plan	Actual amount spent on CSR during the period April'10 - March'11 is ₹ 120.0 lakhs (provisional) and additional fund of ₹ 20.0 lakhs has been committed.
c)	Development of Vision & Corporate Plan of Hindustan Copper Limited	Monitoring of implementation of Vision & Plan of HCL	HCL has initiated the process for hiring of consultant.

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JOINT SECRETARY (MINERAL & REGULATION)			
SECTIONS	ACTION POINT	QUARTERS	
		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
Admn			
a)	Procurement & installation of Online UPSs (will be booked under the Head of Office Expenses and also as per approval of Hon'bel MoM for NALCO)	A Sanction Letter amounting to ₹ 2,50,570/- in favour of CPWD for providing of dedicated electrical wiring for power back up to the computers, printers, etc. in this Ministry was sent to PAO on 23.09.2010. PAO vide its letter dated 04.03.2011 had informed that in the absence of sufficient budget, the authorization letter has not been issued so far. They have requested to provide the sufficient fund. Since the financial year is coming to close, the proposal will be resubmitted in the beginning of the next financial year.	A Sanction Order amounting to ₹ 2,50,570/- in favour of CPWD for providing of dedicated electrical wiring for power back up to the computers, printers, etc. in this Ministry has been issued. As soon as CPWD completes the work, Revalidation of approval of procurement of UPS, installation of UPS will be made in the phased manner.
b)	Renovation of Section and Record Room (will be booked under the Head of Office Expenses ARPG as applicable)	CPWD, Civil has furnished an estimate of ₹ 69,69,700/-. An estimate of ₹ 14,22,144/- has also been received from CPWD(Elect.). The proposal was sent to IFD for their concurrence on 17.02.2011 after it was approved by JS (M&R).	The proposal of modernization of Sections is being sent to DoAR&PG. As soon as the approval of DOAR&PG received, the work will start in the phased manner.
c)	Installation of Biometric machine (will be booked under the Head of Office Expenses)	A three member Committee of Dir/DS has been constituted to identify the system that fulfills the requirement of the Ministry and their installation.	Report of the Technical Committee is being processed, thereafter, proposal seeking approval of the IFD to the procurement will be initiated.

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JOINT SECRETARY (MINERAL & REGULATION)			
SECTIONS	ACTION POINT	QUARTERS	
		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
Estt.			
a)	Maintenance & updation of e-service book.	The data regarding e-service book, 80% has been completed. Rest of the data will be completed by the end of last quarter,	The filling of data regarding e-service book has been completed. The same is required to be verified. The verification of data is being done.
b)	Create the post of JS in M/o Mines.	The matter has already been taken up with M/o Finance and a Cabinet note is being sent in this regard.	As per the observation made by DoP&T, the requisite clarification has been sought from concerned sections. The replies from concerned sections are still awaited except RC and Met.IV. A reminder has already been issued. Presently, the file is with US (A) for clarification.

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For Review at level of Secretary (Mines)

JOINT SECRETARY (METAL)			
SECTIONS	ACTION POINT	QUARTERS	
		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
Met. I (Aluminium)			
a)	To monitor implementation of Corporate Plan particularly with respect to	To take necessary action on the basis of outcome of review of monthly DO letters and QPR meetings.	
	(i) Pottangi Bauxite Mines		(i) Pottangi deposit:- State Govt., vide its letter dated 17.4.2010 has agreed in principle for allocation of the deposit subject to certain conditions. NALCO has replied to the letter of the State Govt. and the matter is pending with the State Govt.
	(ii) Utkal E coal block		(ii) Utkal-E Coal Block:- Environmental clearance for the project has been received in December, 2009. Mining lease application has been recommended by the State Government to Ministry of Coal (MoC), Gol in January, 2010.
	(iii) Completion of 2nd phase expansion		(iii) Completion of 2nd phase expansion:- NALCO had assured that pending mines and refinery would be completed by March, 2011. NALCO has now informed that the refinery commissioning will be achieved by May, 2011.

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For Review at level of Secretary (Mines)

JOINT SECRETARY (METAL)			
SECTIONS	ACTION POINT	QUARTERS	
		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
Met. I (Aluminium)			
b)	Preparation of Aluminium Mission Plan	Finalization of Aluminium Mission Plan.	The seminar was held on 1 st December, 2010 in Delhi. AAI has forwarded the amended version of the Mission Plan by e-mail. Comments of JNARDDC has been sought on the amended Aluminium Mission Plan submitted by AAI.
c)	To monitor CSR activities of NALCO	Oversee status of CSR activities including setting up of NALCO CSR Foundation on monthly/quarterly basis.	<p>CSR Foundation of NALCO was registered on 27th July, 2010. The Board of Trustees of NALCO Foundation met on 24th August, 2010 and decided the modus operandi for baseline survey and identification of projects. Project managers have been appointed for Angul & Damanjodi on 6th October, 2010, for Baseline survey and identification of projects. Four students from IRMA joined Nalco Foundation on 25.10.2010 for a 56-day internship. The Project Managers, along with four Interns, completed need assessment and baseline surveys in 5 villages in Pottangi and 4 villages in Damanjodi. NALCO foundation is to take action for early preparation of action plan and implementation.</p> <p>The 2nd Meeting of Board of Trustees of Nalco Foundation was held on 26.03.2011. In the first phase, Entry point activities related to provision of drinking water and irrigation facilities have been identified for the villages around Pottangi and Damanjodi.</p>

ANNUAL ACTION PLAN FOR THE YEAR 2010-11 OF THE MINISTRY OF MINES
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JOINT SECRETARY (METAL)			
SECTIONS	ACTION POINT	QUARTERS	
		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
Met. I (Aluminium)			
d)	Monitoring of RFD targets	Follow up the matter with NALCO on the basis of progress made on monthly basis towards accomplishment of targets.	<p>(A) Downstream project:-</p> <p>(a) Finalization of JV for speciality value added alumina- Aluchem and Almatris were issued Request for Proposal (RFP) for deciding the preferred partner for the JV. President of M/s. Aluchem visited NALCO on 4th June and certain issues were clarified. Financial bid evaluation of Aluchem and almatris is continuing. Validity of offer has been extended.</p> <p>(b) Formation of SPV with IDCO for establishment of Aluminium Park-MoU signed with IDCO, who agreed to take up the socio-economic study of the project. Land for the project has been identified. Board of Directors to the JV has been nominated. Memorandum and Articles of Association finalized and JVC registered on 30th, July, 2010.</p> <p>(B) Diversification- Finalization of project report of one non-ferrous metal</p> <p>Titanium Project- MoU signed with Stock GmbH on 22nd April, 2010 for development of an integrated titanium complex. EOI for selection of technology is being finalized along with IREL for the proposed 1 lakh tonnes per annum titanium slag plant at Orissa Sand Complex at Chatrapur, Ganjam.</p>

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JOINT SECRETARY (METAL)			
SECTIONS	ACTION POINT	QUARTERS	
		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
Met. I (Aluminium)			
d)	Monitoring of RFD targets	Follow up the matter with NALCO on the basis of progress made on monthly basis towards accomplishment of targets.	<p>(C) Energy production</p> <p>(a) JV with NPCIL for 1000 MW plant- MoU signed with NPCIL for establishment of Nuclear Power Plants in JV. In principle approval has been received from DAE on 14/01/2011 for formation of JVC between NPCIL & NALCO for setting up nuclear power plants in the country.</p> <p>(b) Wind energy farm-investment proposal- IFCI has been appointed to carry out the financial appraisal of techno- economic evaluation report and to conduct legal due diligence of land of the proposed wind energy project at Gandikotta of Kadapa district of Andhra Pradesh.</p> <p>(D) Corporate Social Responsibility (CSR)-</p> <p>(a) Setting up a CSR Foundation- Status given against item c).</p> <p>(b) Baseline- survey and identification of projects- Status given against item c).</p> <p>(E) Early disposal of pending ATNs on Audit Paras of C&AG Reports presented to Parliament before 31.3.2010- ATNs on C&AG Reports Nos. CA 24 of 2009-10-Union Government (Commercial)- Compliance Audit Observation and CA 22 of 2009-10-Union Government (Commercial)- Financial reporting by PSUs and have been forwarded to the Lok Sabha Secretariat(COPU Branch) on 27th July, 2010 and 2nd August, 2010.</p>

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JOINT SECRETARY (METAL)			
SECTIONS	ACTION POINT	QUARTERS	
		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
Met. II (Gold)			
a)	Winding up of BGML	Convene meetings of IMG as and when required for global tender for disposal of assets of BGML / of COS if Cabinet Note for revival of BGML through NALCO is approved.	SLP has been filed by Government in the Supreme Court on 1/3/2011 against the order dated 1/2/2010 of High court of Karnataka. Hearing was held on 4/4/2011.
b)	Settlement of Dispute in respect of HZL	Convene meetings of Committee of Officers during the mediation process and if required further action to be taken for arbitration process.	As per the direction of EGoM, in its meeting held on 7.3.2011, the failure of mediation process has been brought to the notice of respective arbitrators, after seeking advice of the Department of Legal Affairs for further action in terms of Delhi High Court order dated 18.5.2010.

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JOINT SECRETARY (METAL)			
SECTIONS	ACTION POINT	QUARTERS	
		4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
Mines – I (MECL)			
a)	To ensure that expenditure targets for Promotional grant are achieved.	Target fixed for this quarter is 1.76 cr. Cumulative target upto March, 2011, was 7.00 cr.	Cumulative target upto March 2011 was ₹ 7.00 cr. ₹. 5.81 cr. was released upto Dec, 2010. Sanction for remaining 1.19 cr. has been conveyed on 21.3.2011. The cumulative target upto March, 2011 has thus been met.
b)	Inclusion of certain aspects in the scheme like digitization of Geological reports and core preservation on actual cost basis.	Review progress in sale of reports after the reports are digitized.	MECL was informed of this Ministry's view that it should go for digitization for Group 'A' category reports only. There are 20 'A' category reports out of which: (i) Cost of Digitization of 9 reports has already been sanctioned by this Ministry. (ii) Bill for 6 more such reports have been forwarded by MECL which are under process. (iii) Remaining 5 'A' category reports are being digitized by MECL and bill for the same will be sent in due course.
e)	Repositioning of MECL	Study of report and initiating action by MECL as per its recommendation.	The third meeting on various aspects in presence of MECON team, all HoDs & Directors of MECL and Shri B.B. Tandon, Ex- Secretary to Govt. of India, Mentor to MECL Management for the purpose was held on 5 th March 2011 for further discussion. After incorporating the necessary modifications. as per discussion suggested, a final draft on corporate plan, manpower plan along with business plan of MECL has been submitted by M/s MECON. The Mentor to MECL has further suggested some modification which has been discussed among MECL's management for incorporation.

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JOINT SECRETARY (METAL)				
SECTIONS	ACTION POINT		QUARTERS	
			4th Jan. 11- March 11	Status / Achievements (As on 30th April, 2011)
Metal – IV (S & T)	a)	Standing Scientific Advisory Group (SSAG)	4 th Review	Date for 41 st SSAG is to be decided.
	b)	Project Evaluation and Review Committees(PERC)	Enhance receipt of good quality project proposals	7 th PERC Meeting was held on 7.3.2011 & 16.3.2011 for evaluation of New Project proposals.
	c)	Plan Outlays and Expenditure	Monitor	Being Monitored