

No.36/3/2013-Adm
Government of India
Ministry of Mines

Room No. 338, A Wing,
Shastri Bhavan, New Delhi
Dated the 6th February, 2013.

TENDER NOTICE

Subject: Invitation of tender quotation for supply of toner cartridges for use in the Ministry of Mines.

Ministry of Mines proposes to procure various toner cartridges for computer printers for its day-today office use, the details given below:

2 The firms interested in supplying the toner cartridges as per the annexure enclosed, may submit their quotations in the Tender Box, Ministry of Mines. The tender form complete in all respect should be sent in sealed cover and super-scribed as **“Quotation for the supply of toner cartridges in the Ministry of Mines.”** The tender box kept at the information & facilitation center, garage No. 23, ground floor, ‘A’ Wing , Shastri Bhawan, New Delhi at the latest by **26th February, 2013 upto 12.00 P.M.** The quotations should be accompanied by a Demand Draft of the earnest money of Rs.50,000/-. Quotations received after stipulated date/time and without earnest money shall not be entertained. The quotations will be opened on the same day by ‘Tender Opening Committee’ in the Ministry in the presence of the tenderers or their representatives who may like to be present.

3. The annual agreement will be governed by the following terms and conditions:-

- a) In emergency situations, the firm should be in a position to supply toner cartridges on very short notice.
- b) All expenses will be borne by the firm for sending the toner cartridges to this Ministry.
- c) In normal circumstances the toner cartridges should be delivered in this Ministry within 2 days from receipt of the job order.
- d) The firms must supply its address and telephone Nos. (Office as well as residence) and also mobile phone numbers so as to contact the firm in

emergency, if required. The firm should be able to provide toner cartridges on holidays/Sundays also.

- e) The firm should have its annual turnover of more than Rs.50 lakhs.
- f) PAN & TIN Nos. must be provided.
- g) The firm must be providing such services to at least five Government Ministries/Departments.
- h) The firm must be situated in Delhi.
- i) Alteration & overwriting in the quotation in any form will render the same invalid.

4. The contract and rates will remain valid for a period of one year from the date of award of contract.

5. The firm will ensure that the toner cartridges supplied to this Ministry are genuine and contains 3D hologram of the manufacturer. The firm will be held responsible in case of deficiency in the quality of the product. The firm will be liable for any damage caused to the printer/equipment by spurious toner cartridge supplied.

6. Price schedule as per annexure-I.

7. An earnest money of Rs.50,000/- (Rupees fifty thousand only) has to be deposited in the form of bank draft drawn in favour of PAO(Mines) alongwith the quotations. Successful tenderer will have to deposit security money of Rs.1,00,000/- (Rupees one lakh only) in the form of fixed deposit from any of the scheduled Banks pledged in favour of PAO(Mines) Ministry of Mines, Shastri Bhawan, New Delhi as security money for the period of contract. Security money will be forfeited if the firm fails to adhere to any of the terms and conditions of the tender enquiry.

8. The Department reserves the right to accept or reject any tender in full or in part without assigning any reason, thereof. The decision of the Ministry in this regard shall be final and binding.

(V. Prasad)

Section Officer

Tel No.23381631.

1. Website of 'Central Procurement Portal'.

2. NIC- to upload the above tender notice on the website of Ministry of Mines.

3. All Ministries/Departments of Government of India.

S. No.	Item (Toner name)	Rate
1.	ML-2010	
2.	Minolta 1400	
3.	HP-Q7553-A	
4.	HP-4092-A	
5.	HP-7115A	
6.	HP 56-A	
7.	SCX-4720	
8.	HP 5949X	
9.	HP-1053	
10.	HP-2612-A	
11.	Q-2624 A	
12.	CLT-409	
13.	SCX 4521 F	
14.	HP 21	
15.	HP 22	
16.	HP-78D	
17.	SCX 4216	
18.	HP-27	
19.	HP-28	
20.	Q6000A	
21.	Q6001A	
22.	Q6002A	
23.	Q6003A	
24.	SF-560 R Series-P	
25.	HP-Q7551	
26.	HP 7562	
27.	HP 4950	
28.	HP 851	
29.	Canon EP-26	
30.	CLP-P-300-K	
31.	CLP-P-300-C	
32.	C5054A	
33.	Canon 303	
34.	CL-510	
35.	C5058-A	
36.	C5060-A	
37.	C6614 A	
38.	C8771Z	
39.	C8772Z	
40.	C8773	

41.	C8774	
42.	C8775	
43.	C4096A	
44.	C8550A	
45.	C920A	
46.	Q2670A	
47.	Q2671A	
48.	HP-844	
49.	C4953A	
50.	C6628A	
51.	C9456A	
52.	C9460A	
53.	C273A	
54.	C388A	
55.	HP-860	
56.	HP-861	
57.	HP-810	
58.	HP-851	
59.	HP-530A	
60.	HP-531-A	
61.	HP-532A	
62.	HP-533A	
63.	HP-940(Black)	
64.	HP-940(Colour)	
65.	FO-610	
66.	HP-702	
67.	HP-44A	
68.	HP-45A	
69.	HP-36-A	
70.	HP-70A	
71.	C9403A	
72.	HP-920	
73.	HP-78A	
74.	HP-703	
75.	HP-818	
76.	Canon 328	