No.25/6/2015–प्रशासन/Admn.
भारत सरकार/Government of India
खान मंत्रालय/Ministry of Mines
(प्रशासन अनुबंध/ ADMINISTRATION SECTION)
***********

Shastri Bhawan, New Delhi.
Dated: the 9th September, 2015.

TENDER DOCUMENT

For award of Comprehensive annual contract & service maintenance contract for KTS exchanges, Plan Telephone instruments & Single Telephone instruments installed in the Ministry of Mines (Shastri Bhawan & CGO Complex).

BRIEF INFORMATION ON BID DOCUMENT

<table>
<thead>
<tr>
<th></th>
<th>Tender No.</th>
<th>No.25/6/2015 - Admn.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Duration of Contract</td>
<td>One year from the date of award of the contract.</td>
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<tr>
<td>3</td>
<td>Last date and time of submission</td>
<td>1200 Hours on 30.09.2015</td>
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<tr>
<td>4</td>
<td>Date of Opening of Technical Bids</td>
<td>1500 Hours on 01.10.2015</td>
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<tr>
<td>5</td>
<td>Date of opening of financial bids for technically qualified bidders</td>
<td>To be notified later</td>
</tr>
<tr>
<td>6</td>
<td>EMD</td>
<td>Rs.5,000/- (Rupees Five thousand only)</td>
</tr>
<tr>
<td>7</td>
<td>Cost of Tender document</td>
<td>NIL</td>
</tr>
<tr>
<td>8</td>
<td>Total Number of pages of Tender Document</td>
<td>19</td>
</tr>
<tr>
<td>9</td>
<td>Address and Venue for the submission of Tender document</td>
<td>Tender Box kept at Information &amp; Facilitation Centre, Ministry of Mines, Garage No.23, Shastri Bhawan, New Delhi.</td>
</tr>
</tbody>
</table>

[Signature]
Sanjay Singh
Section Officer
Ministry of Mines
Government of India
Shastri Bhawan, New Delhi
NOTICE INVITING TENDER

Sealed quotations are invited from the reputed/registered firms for the award of Comprehensive Annual Maintenance & service maintenance Contract for 4 nos. KTS exchanges [one NEC Asplia KTS, one NEC 308 KTS and two Panasonic KXT 7730 - all functional], 32 nos. of Panasonic make 3282 model instruments, 30 nos. of Beetal instruments, 15 nos. of single phone instruments of different make (all functional) installed in the Ministry as per details mentioned at Annexure “A” on the terms and conditions enumerated in the following paragraphs for a period of one year from the date of award of the contract.


3. The interested Companies/Firms can submit the tender documents addressed to Under Secretary (Admn.), Room No.314, D wing, Shastri Bhawan, New Delhi, complete in all respect along with Earnest Money Deposit (EMD) of Rs. 5,000/- (Rs. Five thousand only), refundable (without interest), should be necessarily accompanied with the quotation of the Firm in the form of Demand Draft/Pay Order drawn in favour of “Pay & Accounts Officer, Ministry of Mines, New Delhi”, (failing which the tender shall be rejected summarily) along with other requisite documents and dropped the same in the Tender Box kept at the Information & Facilitation Center, Ministry of Mines, Garage No. 23, Shastri Bhawan, New Delhi.

4. The last date of receipt of tender is 30th September, 2015 at 1200 Hours.

5. The Technical Bids will be opened by the Tender Opening Committee of the Ministry on 1st October, 2015 at 1500 Hours.

(Sanjay Singh)
Section Officer
Email: sanjay.singh68@nic.in
Phone: 23381631
1. GENERAL INSTRUCTIONS

1.1 For the Bidding/Tender Document Purposes, the Ministry of Mines shall be referred to as 'Client' and the Bidder/Successful Bidder shall be referred to 'Contractor' and/or Bidder or interchangeably.

1.2 The tender document can be downloaded from the websites of this Ministry (http://mines.nic.in) and http://eprocure.gov.in/cppp/.

1.3 While all the efforts have been made to avoid errors in the drafting of the tender document, the Bidders are advised to check the same carefully. No claim on account of any errors detected in the tender documents shall be entertained.

1.4 All Bidders are hereby explicitly informed that conditional offers or offers with deviations from the conditions of Contract, bids not meeting the minimum eligibility criteria, Bids not accompanied with EMD of requisite amount/format, or any other requirements, stipulated in the tender documents, are liable to be rejected.

1.5 For all purposes of the contract including arbitration thereunder, the address of the bidder mentioned in the bid shall be final unless the bidder notifies any change of address by a separate letter sent by registered post with acknowledgement due to the Ministry of Mines. The bidder shall be solely responsible for the consequences of any omission or error to notify any change of address in the aforesaid manner.

1.6 The contract shall be awarded to the selected bidder(s) on fixed rates for award of Comprehensive annual contract & service maintenance contract for KTS exchanges, Plan Telephone instruments & Single Telephone instruments installed in the Ministry of Mines for a period of one (1) year from the date of the award of the contract. However, the period of the contract may be further extended provided the requirement of the Ministry persists at that time or may be curtailed, terminated earlier owing to deficiency in service or substandard quality of work by the selected Firm / Agency.
1.7 The prospective bidders are free to seek any clarifications/see the kind of requirement Ministry is looking for. For this purpose, Section Officer (Administration), Shastri Bhawan, New Delhi – 110001 (Telephone No.23381631) may be contacted with prior appointment on any working day between 2 PM to 4 PM from 14.09.2015 to 24.09.2015.

1.8 The rates may be quoted as per Annexure - A, Taxes (VAT, Service Tax) if any, may be specifically and separately indicated in the quotation. In case of no separate mention of VAT/Service Tax, Rates will be presumed to be all inclusive & assessment will be made accordingly.

2. **MINIMUM ELIGIBILITY CRITERIA**

2.1 The following shall be the minimum eligibility criteria for selection of bidders at bid stage of the bidding process:-

(a) Experience: The Bidder shall have experience in the similar field in the Ministries/Departments/ Government Organizations for the last three (3) years.

2.2 Documents supporting the Minimum Eligibility Criteria to be attached with bid document:

(1) In proof of having fully adhered to minimum eligibility criteria at 2.1(a), following documents shall be acceptable with the bid documents:

(a) Self-attested copy of PAN/TIN number;
(b) Self-attested VAT/Service Tax Registration Certificate;
(c) Self-attested copies of the award letter from 3 Ministries/Department/Govt. organizations for the last 3 years;
(d) Self-certification to the effect that the firm has not been banned/black listed by any Ministry/Department in the past.

3. **EARNEST MONEY DEPOSIT:**

3.1 Bidder shall submit the offer along with an Earnest Money Deposit (EMD), refundable, of Rs.5,000/- (Rupees Five thousand only) in the form of Demand Draft/Pay Order drawn in favour of “Pay & Accounts Officer, Ministry of Mines, New Delhi” failing which the tender shall be rejected out rightly.

3.2 Any request by the bidders to consider their EMD furnished by them to Ministry of Mines for any other contract/tender cannot be considered as EMD for this tender.

3.3 Bidders shall not be permitted to withdraw their offer or modify the terms and conditions thereof. In case the bidder fails to observe and comply with the stipulations made herein or backs out after quoting the rates, the aforesaid bid security shall be forfeited to the Government.

[Signature]

Sanjay Singh
Section Officer
Ministry of Mines
New Delhi
3.4 No claim shall lie against the Government/Ministry in respect of erosion in the value or interest on the amount of earnest money deposit or security deposit i.e. no interest will be payable in EMD.

3.5 The EMD may be forfeited in the following cases:

(i) If the bidder withdraws his bid during the period of validity of the bids specified by the bidder in the bid form; or
(ii) In case of successful bidder, if the bidder
(a) Fails to accept the award letter based on his offer (bid);
(b) Fails to furnish required Performance Security Deposit in accordance with the terms of Tender Document within the time frame specified by the client; or
(c) Fails to refuses to honour his own quoted prices for the services or part thereof.

4. VALIDITY OF BIDS

4.1 Bids shall remain valid and open for acceptance for a period of 60 days from the last date of submission of bids;

4.2 In case, client call the bidder for negotiation then this shall not amount to cancellation or withdrawal of original offer which shall be binding on the bidder;

4.3 The client may request for extension for another period of 60 days, without any modifications and without giving any reasons thereof.

4.4 No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained.

5. PREPARATION OF BIDS

5.1 Language: Bids and all accompanying documents shall be in English or in Hindi.

5.2 All the pages of tender documents should be signed and properly numbered and total number of pages must be indicated on the forwarding letter.

5.3 Technical Bid: Technical Bid should be prepared as per the instructions given in the Tender Documents along with all required information, documents in support of the minimum eligibility criteria, valid EMD of requisite amount.

a. Technical Bid Submission Form duly signed by the person authorized to sign the tender bids;

b. Earnest Money Deposit of Rs.5,000/- (Rs. Five thousand only)

c. All self-attested supporting documents in proof of having fully adhered to minimum eligibility criteria as referred in Section -2 above.
5.4 **Financial Bid:** Bidder shall prepare the financial Bid in the Price Schedule as provided in the Tender Document.

6. **SUBMISSION OF BIDS**

6.1 The Bidding Firms have to submit the tenders in two bid system {i.e. (i) Technical Bid and (ii) Financial Bid} in the prescribed proforma. The interested agencies are advised to submit two separate sealed envelopes super-scribing “**Technical Bids for the maintenance/repair of KTS exchanges and Plan Phones, etc.”** and “**Financial Bids for the maintenance/repair of KTS exchanges and Plan Phones, etc. in the Ministry of Mines**”. Both sealed envelopes should be kept in a third sealed envelope super scribing “**Tender for the maintenance/repair of KTS exchanges and Plan Phones, etc.”** and dropped the same in the Tender Box kept at the Information & Facilitation Centre, Ministry of Mines, Garage No.23, Shastri Bhawan, New Delhi.

6.2 The Earnest Money Deposit (EMD) of Rs.5,000/- (Rupees Five thousand only), refundable (without interest), should be necessarily accompanied with the Technical Bid of the agency in the form of Demand Draft/Pay Order drawn in favour of Pay & Accounts Officer, Ministry of Mines, New Delhi **failing which the tender shall be rejected summarily.**

6.3 The Bid shall be submitted not later than **1200 hours of 30.09.2015** addressed to “Under Secretary (Administration), Ministry of Mines, Shastri Bhawan, New Delhi. Bids must be submitted within date and time stipulated in the Tender Document.

6.4 No Bid shall be accepted after the specified date and time.

6.5 The tender shall be completed in all respect and should be signed with date by the Authorized Signatory of bidder with company stamp on all the pages of this tender.

6.6 The Ministry reserves the right to withdraw/cancel the tender if it is found in violation of terms and conditions of this document or any information given in the tender document which prima facie appears to be false/wrong.

7. **BID OPENING PROCEDURE**

7.1 The Technical Bids shall be opened on **01.10.2015** at 1500 hours by the Tender Opening Committee in the presence of such bidders, who may wish to be present themselves personally or through their representatives.

[Signature]

*Sanjay Singh /SANJAY SINGH

Director /Senior Director/Ministry of Mines

Government of India

New Delhi*
7.2 The Financial Bids of only those bidders, who qualify at Technical Bid stage, shall be opened by the Committee authorized for the purpose. The date, time and venue of opening of the Financial Bids shall be intimated to the technically qualified bidders in due course.

7.3 Absence of bidder or their representative shall not impair the legality of the opening procedures.

7.4 After opening of the Technical Bids and verifying the EMD amount, the technical bids shall be evaluated later to ensure that the bidder meets the minimum eligibility criteria as specified in the Tender Document.

7.5 Bids shall be declared as valid or invalid based on the preliminary scrutiny, i.e. verification of EMD, by the Tender Opening Committee. However, detailed evaluation shall be done only in respect of valid Bid.

7.6 The date fixed for opening of bids, if subsequently declared as holiday by the Government, the revised date of schedule will be notified. However, in absence of such notification, the bids will be opened on next working date, and time remaining unaltered.

8. CLARIFICATION ON TECHNICAL BID EVALUATION:

8.1 The Technical Bids shall be evaluated based on the available documents submitted by the bidder. To assist in the examination, evaluation and comparison of the bids, and qualification of the bidders, the client may, at its discretion, ask any bidder for a clarification of its bid. Any clarification submitted by a bidder that is not in response to a request by the client shall not be considered. The client’s request for clarification and the response shall be in writing.

8.2 If a bidder does not provide clarifications of its bid by the date and time set in the client’s request for clarification, its bid may be rejected.

8.3 Client also reserves the right to seek confirmation/clarification from the issuer agency, on the supporting documents submitted by the bidder as per clause 2.2.

9. TECHNICAL BID EVALUATION (SEGREGATED TYPE)

9.1 The bidder(s) who will qualify in the technical evaluation stage shall only be called for opening of Financial Bids. The date, time and venue of opening of the financial bids shall be intimated to the technically qualified bidders.
10. **FINANCIAL BID OPENING PROCEDURE**

10.1 The Financial Bids of all the technically qualified bidders shall be opened on the appointed date and time in the presence of the qualified bidders/their representatives, who choose to be present at the time of opening of the financial bids.

10.2 Absence of bidders or their representatives shall not impair the legality of the process.

10.3 The financial bid price, as indicated in the financial bid submission form of each bidder shall be read out on the spot, however, it shall be clearly stated that the final financial bid prices would be arrived at after detailed scrutiny/correction of arithmetical error in the financial bid.

10.4 If there is a discrepancy between words and figures, the amount in words shall prevail.

11. **RETURNING OF EARNEST MONEY DEPOSIT (EMD)**

11.1 The Earnest Money Deposit of the unsuccessful bidders in the Technical Bid evaluation stage shall be returned after opening of the eligible Financial Bids.

11.2 The Earnest Money Deposit of the unsuccessful bidders in the Financial Bid evaluation stage shall be returned on award of contract to the successful bidder.

11.3 The Earnest Money Deposit (EMD) of all the bidders shall be returned, in case of cancellation of Tender after the opening of Technical Bids and prior to opening of financial bids.

**GENERAL CONDITIONS OF CONTRACT**

12. **PERFORMANCE SECURITY DEPOSIT (PSD)**

12.1 The successful Firm will have to deposit a Performance Security of Rs.15,000/- (Rupees Fifteen thousand only) in the form of Fixed Deposit Receipt (FDR) made in the name of the Firm/Agency but hypothecated to the Pay & Accounts Officer, Ministry of Mines, New Delhi within fifteen days of the award of the Contract. The PSD shall remain valid for a period of 15 (12+3) months from the date of commencement of the contract. The PSD would be refundable only after successful completion of the contract. In case, the contract is further extended beyond the initial period, the FDR will have to be accordingly renewed by the successful tenderer.

12.2 The Performance Security Deposit (PSD) will be forfeited by order of the Competent Authority in the Ministry of Mines in the event of any breach or negligence or non-observance of any terms & conditions of the contract or for unsatisfactory performance.
13. COMMENCEMENT OF SERVICES

The contract shall become legally binding and in force only upon:

13.1 Submission of Performance Security Deposit

13.2 The successful firm will be required to start working immediately from the date of award of the Contract. The Ministry shall, however, has the right to terminate the contract at any time.

14. TERMS & CONDITIONS

14.1 The Comprehensive Annual Maintenance Contract (CAMC) shall be operative immediately after award of the contract. The Ministry shall, however, has right to terminate the contract at any time if the services are not found satisfactory.

14.2 The rates quoted shall remain in force for the full period of contract. No demand for revision of rates on any account whatsoever shall be entertained during the currency of the contract.

14.3 The Contract shall be on a comprehensive maintenance service basis i.e. no extra charges for supply of adapter, spare parts and replacement of any defective parts will be paid by this Ministry. The AMC should be comprehensive including replacement of Battery for Backup of KTSs except installation charge.

14.4 During the validity of the contract, the company will render preventive maintenance services of the equipment at the frequency of at least once in every month. The equipment will be thoroughly cleaned, tested, repaired and kept in working condition all the time. In case the machine is idle for replacement of the parts, the company will replace the parts in reasonable time which in any case will not be more than 48 hours from the registration of complaint otherwise the company will be liable to pay penalty of Rs. 100/- per day to the Ministry.

14.5 If the equipment/system is to be taken to the Service Station/Workshop for repairs, etc. with the permission of the Ministry, the company will provide standby equipment/system. Ministry of Mines will not pay any charges for standby system and will not be responsible for any damage occurred in the standby equipment/system.

14.6 Representative of the firm will not remove any part(s) or whole from the equipment's without permission of the competent authority in the building where the equipment's are installed.
14.7 The existing numbers of Single Telephone instruments/Plan Phones and KTS exchanges as mentioned in the Financial Bid may change during the currency of the contract. For any such alterations, intimation shall be given to the contractor and if any new addition is not maintained through warranty clause but through AMC, proportionate charges for maintenance shall be payable to the contractor. Similarly, the deletion shall also be intimated to the contractor and proportionate charges shall be deducted for the purpose of payment to contractor. In addition, the rates for supply of telephone instruments, cables, channel, etc., (as per the details mentioned in Financial Bid) may also be quoted.

14.8 The Contractor will attend to all the calls from Ministry of Mines on all working days. The urgent, immediate and unavoidable calls are also to be attended before and after the usual office time and on holidays. However, the reasonable time would be allowed for the specific jobs on the merits of the jobs. Ministry of Mines reserves the rights to decide any job as urgent or unavoidable depending upon the nature and venue of the job.

14.9 The contractor shall have to depute one well qualified service engineer having experience in the field of maintenance/repairing of telephone sets on full time basis for the service of the telephones, KTS & Plan phones working in this Ministry and its CGO complex. The service engineer shall be provided with suitable communication system (like cell phone) so that he may be contacted at any time. The service engineer will sign the attendance register at 0900 Hrs. on all working days and be available up to 1800 Hrs. in the evening and beyond, if required.

14.10 There should not be loose cables hanging boards, naked live cables in the corridor of the Ministry.

14.11 The firm will undertake the necessary work of earthing wherever required.

14.12 The contractor will not attend to any job directly unless directed/ordered by the Admn. Section/Authorised person.

14.13 The Ministry of Mines reserves the right to terminate the contract at any time by giving one month’s notice to company/firm. Any decision of this Ministry with regard to the AMC will be binding on the contractor.

14.14 In case of shifting of telephones from one room to other on account of shifting of officer/rooms or renovations etc., the services should be provided by the contractor without any extra charge for labour etc. except for the cost of cabling on actual basis.

14.15 The quoted price should clearly indicate the details of taxes also.
14.16 No other charges will be payable like transportation, fare etc. for providing the services.

14.17 It shall be responsibility of the Firm to hand over the system and its accessories as shown in the CAMC to this Ministry in fully working condition, after the CAMC is over.

14.18 The representatives of the firm may inspect the KTS Systems/Plan Phones/Telephone instruments on any working day by obtaining appointment from Section Officer (Admn.) before they submit their rates for CAMC.

14.19 The firm will have to attend to complaints or repair the system within the 24 hrs. If complaint is not attended, the Ministry will get repairs carried out from outside and expenditure so incurred on such repair will be deducted from CAMC payment, due to the firm.

14.20 The rates may be quoted as per Annexure-A, Taxes (VAT, Service Tax) if any, may be separately indicated in the quotation.

14.21 The service Engineer deputed by the selected firm for the service/repair/maintenance of KTSs exchanges, Plan telephones & single telephone instruments will be governed by the provisions of minimum wages act of Government of NCT Delhi and other mandatory provisions of Law i.e. ESI, EPF, etc.

14.22 In case it is found that the selected firm is engaged in malpractices, the contract will be terminated and they will be banned from having business relations with the Ministry.

14.23 The firm must have an office or workshop of its own in Delhi/NCR.

14.24 The rates quoted must be, in whole rupee. It may specifically be noted that the quotations having unrealistic, impractical and non-serious prices i.e. “free” or “complementary” just for the sake of vitiating the whole Tender Process and for grabbing the contract, are liable to be ignored/rejected.

14.25 The contractor shall not sub-contract or sub-let, transfer or assign the contract or any other part thereof. In the event of the contractor contravening this condition, the client shall be entitled to place the contract elsewhere on the contractors risk and cost and the contractor shall be liable for any loss or damage, which the client may sustain in consequence or arising out of such replacing of the contract.
15. VALIDITY OF CONTRACT

15.1 The period of Comprehensive Annual Maintenance Contract for maintenance/repair of KTSs, plan phones & single instruments will be one (1) year from the date of the award of the Contract.

15.2 The contract shall automatically expire unless extended further by the mutual consent of contracting agency and this Ministry.

15.3 The period of the contract may be curtailed/terminated earlier owing to deficiency in service or substandard quality of work by the selected Firm. The Ministry, however, reserves right to terminate this initial contract at any time after giving one week notice to the selected Firm.

16. PAYMENTS

16.1 For payment purpose, the bills should be submitted month-wise, requisitions-wise along with the work completion report/user certificates.

16.2 All payments shall be made in Indian currency by means of Electronic Clearance Service (ECS) or Cheque.

16.3 The Tax Deduction at Source (T.D.S.) shall be deducted as per the provisions of Income Tax Department, as amended from time to time and a certificate to this effect shall be provided to the agency by this Ministry.

17. TERMINATION

17.1 In case of breach of any of terms and conditions of the contract by the selected firm, the competent Authority of the client shall have the right to cancel the contract without assigning any reason thereof, and nothing will be payable by the client in that event and the Performance Security deposit in the form of Fixed Deposit Receipt shall be forfeited and en-cashed. The decision of the Joint Secretary (Admn.), Ministry of Mines in this regard shall be final.

17.2 The contractor goes bankrupt and becomes insolvent.

17.3 The Ministry reserves right to withdraw/relax any of the terms and conditions mentioned in the tender document so as to overcome the problem encountered by the contracting parties.

18. GOVERNMENT LAWS AND SETTLEMENT OF DISPUTE

18.1 Any claims, disputes and or differences (including a dispute regarding the existence, validity or termination of this contract) arising out of, or relating to this contract including interpretation of its terms shall be resolved through joint
discussion of the authorized representatives of the concerned parties. However, if the disputes are not resolved by the discussions as aforesaid within a period of 30 days, then the matter will be referred for adjudication of the arbitration of a sole arbitrator to be appointed by the Secretary, Ministry of Mines in accordance with the provisions of the Arbitration and Conciliation Act 1996 and Rules made thereunder including any modifications, amendments and future enactments thereto. The venue of the arbitration will be New Delhi and the decision of the arbitrator shall be final and binding on the parties. The arbitrator so approved to be appointed by Secretary (Mines) shall be an official of the Ministry of Mines not below the rank of Director/ Deputy Secretary.

18.2 **Jurisdiction of Court:** This contract is governed by the laws of Republic of India and shall be subject to the exclusive jurisdiction of the Courts in Delhi.

All the tenderers are requested to read and understand the terms and conditions of the contract as detailed out in the foregoing paragraphs before sending their quotations, as no change or violation of the aforesaid terms & conditions are permissible once the quotation is accepted by this Ministry.

(Sanjay Singh)
Section Officer
Email: sanjay.singh68@nic.in
Phone: 23381631

To

1. Website of “Central Procurement Portal”.

2. Director (NIC) with a request to upload the tender document on the website of this Ministry.

3. All Ministry/Department with a request to display a copy of the tender document in their Notice Board and also intimate the firms engaged for the similar work.
ORDER FOR ARRANGEMENT OF DOCUMENTS WITH THE TECHNICAL BID

1. Self-attested copy of registration certificate;
2. Self-attested copy of PAN /TIN number;
4. Self-attested copy of VAT /Service Tax Registration certificate;
5. Details of agreement made by company with at least 3 Ministries/ Departments/ Govt. Organizations during the last 3 years.
6. Undertaking to be furnished by the service provider that the service provider has not been blacklisted/banned by any Ministry/Department of Govt. of India.

[Signature]

SANJAY SINGH
Section Officer
Ministry of Mines
Govt. of India
Shastri Bhawan, New Delhi
APPLICATION – TECHNICAL BID

1. For service maintenance/repair of KTSs systems, Plan Phones & single instruments of various makes installed in the Ministry of Mines.

2. Name of Tendering Firm:/

   (Attach certificate of registration)

3. Name of proprietor / Director:

   of Firm /Agency

4. Full Address of Reg. Office:

   Telephone No. :
   FAX No. :
   E-Mail Address :

5. Full address of Operating/Branch Office:

   Telephone No. :
   FAX No. :
   E-Mail Address :

6. PAN / TIN number:

   (Attach self-attested copy)

7. VAT/Service Tax Registration No. :

   (Attach self-attested copy)

8. Self-certification to the effect that the firm has not been banned/black listed by any Ministry/Department in the past.

   [Signature]

   Sanjay Singh
   Section Officer
   Ministry of Mines
   Govt. of India
   Shastri Bhawan / New Delhi
9. Give details of the major similar contracts handled by the tendering Company / Firm / Agency during the last three years from at least 3 Ministries/Departments in the following format:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Details of client along with address, telephone and FAX numbers</th>
<th>Duration of Contract</th>
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<tbody>
<tr>
<td></td>
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</table>

(if the space provided is insufficient, a separate sheet may be attached)

10. Additional information, if any
(Attach separate sheet, if required)

11. Details of Earnest Money Deposit: Rs. 5,000/- (Rupees Five thousand only)
D.D. /P.O No. & Date : ____________________________
Drawn of Bank: ____________________________

Signature of authorized person

Date : 
Place: 
Name : 
Seal: 

16
Sanjay Singh
Section Officer
Ministry of Mines
Government of India
Shastri Bhawan, New Delhi
DECLARATION

1. I, __________________________ Son / Daughter / Wife of Shri __________________________ Proprietor/Director/Authorized signatory of the agency/Firm, mentioned above, is competent to sign this declaration and execute this document;

2. I have carefully read and understood all the terms and conditions of the tender for the award of Comprehensive annual contract & service maintenance contract for KTS exchanges, Plan Telephone instruments & Single Telephone instruments installed in the Ministry of Mines, New Delhi and undertake to abide by them;

3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we, am/are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of authorized person

Date:
Place:

Full Name:
Seal:

[Signature]

S. No. 1 / SANJAY SINGH
Assistant Director / Section Officer
Ministry of Mines / Govt. of India
New Delhi
APPLICATION – FINANCIAL BID

For Comprehensive annual contract & service maintenance contract for KTS exchanges, Plan Telephone instruments & Single Telephone instruments installed in the Ministry of Mines.

1. Name of the Firm :

2. Rates for the Comprehensive annual contract & service maintenance contract for KTS exchanges, Plan Telephone instruments & Single Telephone instruments installed as well as price of new instruments

<table>
<thead>
<tr>
<th>Job details/Name of the Items</th>
<th>Qty.</th>
<th>Price Quoted for each</th>
<th>Total (in Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. NEC Aspila with instruments</td>
<td>01</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. NEC 308 KTS with instruments</td>
<td>01</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Panasonic KXT 7730 with instruments</td>
<td>02</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Panasonic 3282 instruments including plan phone instruments</td>
<td>32</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Beetal instruments</td>
<td>30</td>
<td></td>
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<tr>
<td>6. Single Phone instruments of different make</td>
<td>15</td>
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<tr>
<td>7. Panasonic Cordless KT TG 2338 phone</td>
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<tr>
<td>8. Price for new Panasonic Plan (1+1) Telephone instrument [Model No.3282]</td>
<td>Each Set</td>
<td>Each set</td>
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</tr>
<tr>
<td>9. Price for new Beetal Plan (1+1) Telephone instruments (without caller ID)</td>
<td>Each set</td>
<td>Each set</td>
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<tr>
<td>10. Price for new Beetal Plan (1+1) Telephone instruments (with caller ID)</td>
<td>Each set</td>
<td>Each set</td>
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<tr>
<td>11. Price for (1+1 Speaker plan) telephone instrument (without caller ID)</td>
<td>Each set</td>
<td>Each set</td>
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<tr>
<td>12. Price for Plan (1+2) telephone instrument</td>
<td>Each set</td>
<td>Each set</td>
<td></td>
</tr>
<tr>
<td>13. Price for new Caller ID/without caller ID telephone instrument</td>
<td>Each</td>
<td>Each</td>
<td></td>
</tr>
<tr>
<td>i. Caller ID</td>
<td></td>
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<tr>
<td>iv. Without caller ID</td>
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<tr>
<td>15. Price for 03 pair cable</td>
<td>Per mtr.</td>
<td>Per mtr.</td>
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<tr>
<td>16. Price for 02 pair cable</td>
<td>Per mtr.</td>
<td>Per mtr.</td>
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<tr>
<td>17. Price for 01 pair cable</td>
<td>Per mtr.</td>
<td>Per mtr.</td>
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<tr>
<td>18. Price for 01 pair cable</td>
<td>Per mtr.</td>
<td>Per mtr.</td>
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<tr>
<td>19. Price for 1” Channel</td>
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<tr>
<td></td>
<td>Description</td>
<td>Unit</td>
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<td>20.</td>
<td>Price for 1½&quot; Channel</td>
<td>Per mtr.</td>
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<td>22.</td>
<td>Price for conduit Pipe 1½&quot;</td>
<td>Per mtr.</td>
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<tr>
<td>23.</td>
<td>Installation charges for single Telephone instrument</td>
<td></td>
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<td>24.</td>
<td>Installation charges for plan 1+1 Telephone</td>
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<td>25.</td>
<td>Installation charges for 1+2 Telephone instrument</td>
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<tr>
<td>26.</td>
<td>Any other item(s)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature of authorized person

Date :
Place:

Name :
Seal:

संजय सिंह/SANJAY SINGH
मंडळा प्रशासन/Section Officer
मंडळा प्रशासन/Ministry of Mines
भारत सरकार/Govt. of India
शास्त्री भवन/Shastri Bhawan
नई दिल्ली/New Delhi

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